



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Office of the Regional Director

March 8, 2023

TO: The Schools Division Superintendents
Chief Administrative Officer, Administrative Services Division
Chief Administrative Officer, Finance Division
Administrative Officer V (Personnel), DepEd, RO IX
This Region



Dear Sirs/Mesdames:

Warm greetings of peace and prosperity!

Enclosed is a copy of the **letter** and its enclosures dated **February 23, 2023** from **Annalyn M. Sevilla, Undersecretary**, Department of Education, DepEd Complex, Meralco Avenue, Pasig City, addressed to **Lizette Margaret Mary J. Racela**, President and CEO, UCPB Savings Bank, Inc. Inc. (UCPBSBI) 18/F UCPB Bldg. , 7907 Makati Avenue, Makati City, **re: Relocation of UCPB SBI Laguindingan Lending Office to Kabasalan, Zamboanga Sibugay**, contest duly noted, for your information, guidance and appropriate action.

Immediate and wide dissemination and strict compliance with the said Memorandum is enjoined.

Thank you and Godspeed.

Very truly yours,

DR. RUTH L. FUENTES, CESO IV
Regional Director

Enclosed: as stated
ORD-ADMIN 2022-036
APG/rte





Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE

February 23, 2023

LIZETTE MARGARET MARY J. RACELA

President and CEO
 UCPB Savings Bank, Inc. (UCPBSBI)
 18/F UCPB Bldg., 7907 Makati Avenue
 Makati City

Dear **Ms. Racela**:

This pertains to the letter of Mr. Patrick M. Gonzalez, Vice President-Head for Branch Banking Division, informing this office on the relocation of UCPBSBI Laguindingan Lending Office to Kabasalan, Zamboanga Sibugay, as follows:

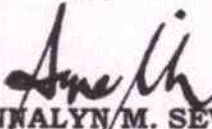
Address		Contact Persons/ Designation	Contact Person and E-mail Address
From	To		
Laguindingan Lending Office Daroy Street, Brgy. Poblacion, Purok 2, Laguindingan, Misamis Oriental	Kabasalan Branch Lite Office Cainglet, Kabasalan, Zamboanga Sibugay	<ul style="list-style-type: none"> Ronelo Bonifacio Tala, Branch Lite Lending Officer Maria Jona Maxelle Bustalino, Branch Operation Officer Arochalim Toquero, Branch Lite Teller Jomar Sarahina, Branch Lite Marketing Specialist 	<ul style="list-style-type: none"> 062-333-0600 usb-kabasalan@ucpbsavings.com

The aforementioned office shall form part of this Department's records, as an addendum to Annex "G" (Provinces/Regions where the Lender has offices) of the UCPBSBI's Terms and Conditions of the APDS Accreditation (TCAA), where it can offer lending business under the APDS Program to DepEd personnel.

It is understood that the aforesaid office shall also abide by all the terms and conditions stipulated in the UCPBSBI's TCAA.

Thank you.

Sincerely yours,


ANNALYN M. SEVILLA
 Undersecretary

Copy Furnished:

*Regional Director, Chiefs of Finance and Administrative Divisions, and
 Head of Regional Payroll Services Unit, DepEd Region IX*

eamd/mlg





Branch Banking Division
18/F UCPB Building, 7907 Makati Ave.
Makati City, Philippines 0728
Tel: (632) 811-9586
Fax: (632) 811-9081

NOTICE OF RELOCATION

December 19, 2022

ANNALYN M SEVILLA
Undersecretary
Finance
Department of Education
DepEd Complex, Meralco Avenue
Pasig City

Dear Usec. Sevilla,

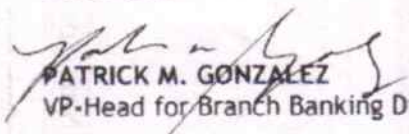
Relative to UCPB Savings Bank's re-accreditation under the DEPED-APDS, We are informing your good office that our Laguindingan Lending Office was relocated in Kabasalan, Zamboanga Sibugay as Kabasalan Branch Lite Office. We are submitting herewith the updated requirements.

	FROM	To
Business Address :	Laguindingan Lending Office Daroy Street, Brgy. Poblacion, Purok 2, Laguindingan, Misamis Oriental	Kabasalan Branch Lite Office Cainglet, Kabasalan, Zamboanga Sibugay
E-mail Address :	usb-laguindinganlending@ucpbsavings.com	usb-kabasalan@ucpbsavings.com
Contact Number :	(088)555-0264/ 0995-407-8628	0995-407-8628
Contact Person :	Mr. Ronelo B. Tala	Mr. Ronelo B. Tala

- *Notice of Relocation to BSP
- *Business Permit
- *Lease Contract
- *BSP approval (Kabasalan, Zamboanga Sibugay)

We hope you find everything in order. Should you need further documents or information, please feel free to contact us at the above given numbers.

Thank you.


PATRICK M. GONZALEZ
VP-Head for Branch Banking Division

RECEIVED
2022 DEC 20