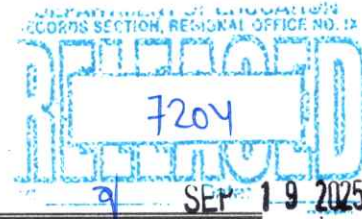




Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA



Office of the Regional Director

September 18, 2025

REGIONAL MEMORANDUM

CLMD-2025- 504

**WORKSHOP ON THE FINALIZATION OF PROPOSED FUNCTIONAL EDUCATION
AND LITERACY PROGRAM (FELP) POLICY**

To: Schools Division Superintendent
Chief, Curriculum and Implementation Division
Division ALS Focal Person
SDO, Dipolog City
This Region

1. In reference to DM-LS-2025-077 dated August 20, 2025, re: **Workshop on the Finalization of Proposed Functional Education and Literacy Program Policy** to be conducted on **September 23-26, 2025, at Punta Villa Resort, Villa Arevalo District, Ilo-Ilo City.**
2. In connection with the above-mentioned activity, this Office recommends **Dr. Rosemarie R. Cunanan, Education Program Specialist for ALS (EPSA) of SDO Dipolog City**, to attend and participate in the said workshop.
3. Board and lodging of the identified participant will be charged to the 2025 ALS Funds of the DepEd Central Office, while travel and other incidental expenses will be charged to the 2025 ALS Funds–BAE-initiated activities downloaded to the SDO in the amount of **Twenty-Five Thousand Pesos (P 25,000.00)**, in the event that the downloaded funds is not enough for reimbursement, the remaining amount will be charged to local funds, subject to existing accounting and auditing rules and regulations.
4. For further information and clarification, please contact the Chief of CLMD, **Dr. Eugenio B. Penales**, or the Regional ALS Focal Person, **Mr. Ramel P. Cael**, at mobile numbers 09187278912 / 09171579275, or through email at **ramel.cael@deped.gov.ph**
5. Immediate dissemination of this memorandum is desired.

Digitally signed by Legaspi Ruth Fuentes
DN: cn=Legaspi Ruth Fuentes,
SERIALNUMBER=
012BN0045dcS, o=DepEd
Regional Office IX, C=PH

RUTH L. FUENTES, CESO III
Regional Director

CLMD/EBP/rpc/RM
244/September 18,2025



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Effectivity	09.06.2023	Page	1 of 1






Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

DM-LS-2025-077 | Workshop on the Finalization of Proposed Functional Education and Literacy Program (FELP) Policy

ADMINISTRATIVE NOTE

Date/s	September 23-26, 2025				
Venue	Punta Villa Resort, Avanceña St, Villa Arevalo District, Iloilo City				
Registration and Accommodation	<ol style="list-style-type: none">1. Registration will start at 08:00 am.2. Opening Program will start at 1:00 PM on September 23, 2025.3. Check-in time: 2:00 pm (September 23, 2025); and Check-out time: 12:00 nn (September 26, 2025)				
Dress Code	Smart Casual Attire				
Meals	Meals	Sept. 23	Sept. 24	Sept. 25	Sept. 26
	Breakfast	/	/	/	/
	AM Snacks	/	/	/	/
	Lunch	/	/	/	/
	PM Snacks	/	/	/	/
	Dinner	/	/	/	/
Other Reminders	<ol style="list-style-type: none">1. For confirmation of attendance and administrative preparation, identified participants are requested to accomplish the online registration form on or before September 19, 2025 through this link/QR code:  https://tinyurl.com/Registration-FELP-Finalization				
	<ol style="list-style-type: none">2. To ensure the relevance and quality input during the workshop, identified participants must possess at least one of the following qualifications:<ul style="list-style-type: none">• Must be a Division ALS Focal Person or Education Program Specialist II for ALS (EPS II for ALS) from FELP FinEd pilot sites;				



Republic of the Philippines
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	<ul style="list-style-type: none">• Must have served as a writer or Learning Resource Evaluator (LRE) for FELP FinEd and additional courses;• Must have served as a writer or trainer in ALS curriculum and assessment workshops; or• Must have prior experience in policy development and/or policy writing. <p>3. In the event that the identified participants are unable to attend the workshop, a replacement may be sent, provided that it is supported by an official endorsement letter. All participants are also requested to bring laptops and extension cords.</p>
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MARILETTE R. ALMAYDA
Director IV
Bureau of Alternative Education



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM

DM-LS-2025-077

TO : ALL REGIONAL DIRECTORS

FROM : **JEROME T. BUENVIAJE**
Assistant Secretary
Officer in Charge
Office of the Undersecretary for Learning Systems *N*

SUBJECT : **WORKSHOP ON THE FINALIZATION OF PROPOSED FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) POLICY**

DATE : August 20, 2025

The Functional Education and Literacy Program (FELP) is one of the Alternative Learning System (ALS) programs provided in Republic Act No. 11510 or the ALS Act. As defined in Section 4(k) of the ALS Act, FELP is a short-term, non-formal education program designed to equip socioeconomically disadvantaged learners with targeted skills, knowledge, and competencies drawn from the ALS K to 12 Basic Education Curriculum (BEC). The program aims to enhance their social, political, and economic well-being, enabling them to become more effective citizens, parents, workers, and members of society.

A pilot implementation of FELP focusing on Financial Education (FinEd) was conducted in the Schools Division Offices (SDOs) of Masbate City, Iloilo City, and Tagum City.

Based on the results of this pilot run, there is a recognized need to develop and strengthen standardized guidelines for the nationwide rollout of FELP. To this end, the Bureau of Alternative Education (BAE) will conduct a **Workshop on the Finalization of Proposed FELP Policy** to ensure consistency, quality, and accessibility across the country, as well as alignment with all relevant DepEd policies and issuances.

This workshop will be held on **September 23-26, 2025**, at **Punta Villa Resort, Villa Arevalo District, Iloilo City**. Enclosed for reference and guidance are Suggested Number of Participants per Region and Indicative Program Matrix.



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Expenses for board and lodging, supplies and materials, and other incidental requirements of participants shall be charged to the 2025 FLO-ALS Fund. Travel and other allowable incidental expenses shall be charged against the funds comprehensively released to the Regional Offices (DM-CT-2025-039 or FY 2025 ALS Funds Directly Released to the Regional Offices) or through local funds, subject to the usual accounting and auditing rules and regulations.

For inquiries or further clarifications, please contact **Ms. Brenfel C. Hajan**, Senior Education Program Specialist, Bureau of Alternative Education -Policy and Quality Assurance Division (BAE-PQAD), via email at brenfel.hajan@deped.gov.ph or bae.pqad@deped.gov.ph telephone at (02) 8636-3603.

Immediate dissemination and strict compliance with this Memorandum is required.

Copy furnished:

MALCOLM S. GARMA

Assistant Secretary

Officer-in-Charge

Office of the Undersecretary for Operations