

Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION  
 Field Office-Zamboanga del Sur  
**RECEIVED**  
 BY: *Alex A. Ninang*  
 Date & Time: **AUG 21 2024**  
 Control No:

Electronic copy to be submitted to  
 the CSC FO must be in MS Excel

CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (DepED Regional Office IX Proper) in the CSC website:

*Picard G. Cayon*  
**PICARD G. CAYON**  
 Administrative Officer V

Date: August 21, 2024

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Engineer III	OSEC-DECSB-ENG3-570045-2014	19	53,873	Bachelor's Degree in Engineering Relevant to the Job	8 hours of relevant training	2 years of relevant experience	RA 1080		Education Facilities Section, Education Support Services Division(ESSD)

The positions are open to interested applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation provided that they meet the minimum requirement. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 2, 2024.

- Letter of intent addressed to the Head of Office, or to the highest human resource management officer designated by the Head of Office
- Duly accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with Work Experience Sheet, if applicable;
- Photocopy of valid and updated PRC Licensed/ID
- Photocopy of Certificate of Eligibility/Ratings
- Photocopy of Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees
- Photocopy of Certificate/s of Training, if applicable
- Photocopy of Certificate of Employment, or Contract of Service, or duly signed Service Record, whichever is/are applicable
- Photocopy of latest appointment, if applicable
- Photocopy of the Performance Rating in the last rating period(s) covering one(1) year performance in the current/latest position prior to the deadline of submission, if applicable
- Checklist of Requirements and Omnibus Sworn Statement on the Certificate of Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to R.A. No. 10173 (Data Privacy Act of 2012) using the attached form (Annex C of DO 007, s. 2023), notarized by authorized officials under Section 41 of the Republic Act (RA) 10755
- Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

Dr. Ruth L. Fuentes, CESO IV  
 Regional Director  
DepEd RO IX, Balintawak, Pagadian City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED/INCLUDED IN THE POOL OF APPLICANTS.