



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

CIVIL SERVICE COMMISSION
 Field Office - Zamboanga del Sur
 RECEIVED

BY: **ALEX A. NINANG**

Date & Time: **DEC 02 2024**

Contract No:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Form No. 9
 Rules of 2017
 CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (DepED Regional Office IX Proper) in the CSC website:

ROMEO M. DALIGDIG, EdD

Chief Administrative Officer
 December 2, 2024

Date:

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Senior Education Program Specialist	OSEC-DECSB-SREPS-570001-2020	19	53,873	Bachelor's degree in Education or its equivalent and completion of academic requirements for Master's degree relevant to the job	8 hours of relevant training	2 years experience in education research, development, implementation or other relevant experience	Career Service (Professional) Second Level Eligibility		Human Resource Development Division

The positions are open to interested applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation provided that they meet the minimum requirement.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 13, 2024**.

1. Letter of intent addressed to the Head of Office, or to the highest human resource management officer designated by the Head of Office
2. Duly accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with Work Experience Sheet, if applicable;
3. Photocopy of valid and updated PRC Licensed/ID
4. Copy of certificate of eligibility/rating/license
5. Copy of Transcript of Records and Diploma, including completion of graduate and post-graduate units/degrees
6. Certificate of employment, Contract of Service or duly signed Service Records (whichever is applicable)



region9@deped.gov.ph
 (082) 945-3329 | 09482076710 | 09152475207
 www.depedro9.info | www.ro9-deped.com
 www.facebook.com/DEPEDREGION9
 Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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Certificate No. PSEP-CMS 24 53 8187



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7. Certificates of recognition, seminars/trainings attended
8. Copy of latest approved appointment (If applicable)
9. Photocopy of the Performance Rating in the last rating period(s) covering one(1) year performance in the current/latest position prior to the deadline of submission, if applicable
10. Checklist of Requirements and Omnibus Sworn Statement on the Certificate of Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to R.A. No. 10173 (Data Privacy Act of 2012)
11. Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



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