



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

INDICATIVE ANNUAL PROCUREMENT PLAN (NON-CSE), FY 2021

Code (PAPS)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. TRAVELLING EXPENSES												
50201 01000	Local Travel	ORD		within the calendar year 2021					3,991,000.00	3,991,000.00		-
B. TRAINING EXPENSES												
50203 05000	Food Supplies Expenses	FTAD	Small Value Proc (SVP)	within the calendar year 2021				GAA	504,000.00	504,000.00		Provision of meals for RO during meetings and other official functions
50203 01002	Training Expenses	RO	Agency to Agency/Small Value Proc (SVP)	within the calendar year 2021				GAA	6,209,000.00	6,209,000.00		To be awarded to a service provider - caterer/hotel/restaurant as the need arises
C. SUPPLIES AND MATERIALS EXPENSES												
50203 09000	Fuel, Oil and Lubricants	ADMIN	Small Value Proc (SVP)	within the calendar year 2021				GAA	879,000.00	879,000.00		As the need arises
50203 02000	Accountable Forms	ADMIN	Direct Contracting	within the calendar year 2021				GAA	538,000.00	538,000.00		To be procured based on quarterly requests or as the need arises
50203 99000	Other Supplies and Materials	RO	Agency to Agency/Small Value Proc (SVP)	within the calendar year 2021				GAA	961,000.00	961,000.00		To be procured based on quarterly requests or as the need arises; To be procured from DBM-PS and various suppliers if not available in DBM-PS
50203 08000	Medical Dental and Laboratory Supplies	ESSD	Small Value Proc (SVP)	within the calendar year 2021				GAA	140,000.00	140,000.00		As the need arises
D. UTILITY EXPENSES												

50204 01000	Water Expenses	ADMIN	Direct Contracting	within the calendar year 2021	GAA	675,000.00	675,000.00		PAWAD/ZCWD-sole provider of water in the city/ies
50204 02000	Electricity Expenses	ADMIN	Direct Contracting	within the calendar year 2021	GAA	4,141,000.00	4,141,000.00		ZAMSURECO/ZAMCELCO-sole provider of electric power in the city/ies
E. COMMUNICATION EXPENSES									
50205 01000	Postage and Courier	ADMIN	Direct Contracting/ Small Value Proc (SVP)	within the calendar year 2021	GAA	221,000.00	221,000.00		Philippine Postal Corp./other courier service provider
50205 02001	Mobile	ORD	Small Value Proc (SVP)	within the calendar year 2021	GAA	530,000.00	530,000.00		Globe Telecom Inc. & Smart Communication Inc.
50205 02002	Landline	ORD	Small Value Proc (SVP)	within the calendar year 2021	GAA	568,000.00	568,000.00		PLDT/CRUZTELCO-service providers in the province
50205 03000	Internet Subscription	ORD	Small Value Proc (SVP)	within the calendar year 2021	GAA	221,000.00	221,000.00		-
50205 04000	Cable Satellite, Telegraph and Radio	ORD		within the calendar year 2021	GAA	55,000.00	55,000.00		-
F. REPAIR AND MAINTENANCE EXPENSES									
50213 06001	Motor Vehicles	ADMIN	Small Value Proc (SVP)	within the calendar year 2021	GAA	550,000.00	550,000.00		As the need arises and to be procured/repared on various repair shops
50213 05002	Office Equipment	ORD	Small Value Proc (SVP)	within the calendar year 2021	GAA	416,000.00	416,000.00		Repair and Maintenance of Office Equipment
50213 04099	Other Structures	ESSD	Small Value Proc (SVP)	within the calendar year 2021	GAA	588,000.00	588,000.00		As the need arises
G. GENERAL SERVICES									
50212 03000	Security Services	ADMIN	Small Value Proc (SVP)	within the calendar year 2021	GAA	975,000.00	975,000.00		To secure the office from danger/ threats
50212 02000	Janitorial Services	ORD	Small Value Proc (SVP)	within the calendar year 2021	GAA	329,000.00	329,000.00		Provision of Janitorial Services for RO
50212 99099	Other General Services	ORD		within the calendar year 2021	GAA	2,589,000.00	2,589,000.00		For the implementation of various programs and services
H. TAXES, INSURANCE PREMIUMS AND OTHER FEES									
50215 03000	Insurance Expenses	ADMIN	Agency to Agency	within the calendar year 2021	GAA	111,000.00	111,000.00		GSIS-Renewal for the Insurance of the official vehicle of Regional and Offices
50215 01001	Taxes, Duties and Licenses	ADMIN	N/A	within the calendar year 2021	GAA	111,000.00	111,000.00		Registration fees for motor vehicles and other required taxes
50215 02000	Fidelity Bond Premiums	FINANCE	N/A	within the calendar year 2021	GAA	330,000.00	330,000.00		Fidelity bond for bonded personnel
I. PROFESSIONAL SERVICES									
50211 01000	Legal Services	ORD	N/A	within the calendar year 2021	GAA	191,000.00	191,000.00		-

50211 03002	Consultancy Services	ORD		within the calendar year 2021	GAA	287,000.00	287,000.00		-		
50211 99000	Other Professional Services	ORD		within the calendar year 2021	GAA	191,000.00	191,000.00		To assist in the implementation of various programs and services		
J. OTHER MOOE											
50299 01000	Advertising Expenses	ORD		within the calendar year 2021	GAA	118,000.00	118,000.00		For the implementation of various programs and services		
50299 02000	Printing and Publication Expenses	ORD	Small Value Proc (SVP)	within the calendar year 2021	GAA	593,000.00	593,000.00		For the implementation of various programs and services		
50299 03000	Representation Expenses	ORD	N/A	within the calendar year 2021	GAA	330,000.00	330,000.00		To assist in the implementation of various programs and services		
50299 04000	Transportation and Delivery Expenses	ADMIN		within the calendar year 2021	GAA	111,000.00	111,000.00		To assist in the implementation of various programs and services		
K. AWARDS AND PRIZES											
50206 01001	Awards/Rewards Expenses	ORD		within the calendar year 2021	GAA	118,000.00	118,000.00		For the implementation of various programs and services		
L. EXTRAORDINARY EXPENSES											
50210 03000	Extraordinary and Miscellaneous Expenses	ORD		within the calendar year 2021	GAA	221,000.00	221,000.00		For the implementation of various programs and services		
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