

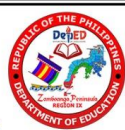


Republic of the Philippines  
**Department of Education**  
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

**TECHNICAL ASSISTANCE MONITORING TOOL FOR THE IMPLEMENTATION  
 OF SCHOOL GOVERNING COUNCIL (SGC)**

**Purpose:** a. To provide structure for shared governance.

<b>FUNCTIONALITY ASSESSMENT INDICATORS</b>	<b>EVIDENT</b>	<b>NOT EVIDENT</b>	<b>STARTED BUT NOT YET COMPLETED</b>	<b>ISSUES/ CONCERNS</b>	<b>ACTION TAKEN</b>
<p>F1. The SGC has members who are informed of and given the opportunity to exercise their roles and responsibilities in the council.</p> <p><u>Primary Sub- Indicator</u>            The SGC has called meetings in order to create a venue for its decision- making process.</p> <p><b>Minimum MOVs:</b></p> <ol style="list-style-type: none"> <li>1. Notice of Meetings (at least 1 of 4 regular meetings)</li> </ol> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>2. Notice of Meetings (2 to 4 regular meetings)</li> </ol> <p><u>Sub- Indicator</u>            The SGC members have been inducted and oriented of their roles and responsibilities as members and officers of the council.</p> <p><b>Minimum MOVs:</b></p> <ol style="list-style-type: none"> <li>1. Membership/ Induction Certificates (7 to 15 voting members) or</li> <li>2. SGC Resolution on the official list of members (7 to 15 voting members)</li> </ol> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>1. Membership/ Induction Certificates (non- voting members) or</li> <li>2. SGC Resolution on the official list of members (non- voting members)</li> </ol>					
<p>F2. The SGC has established its position as a consultative body in developing school policies.</p> <p><u>Primary Sub- Indicator</u></p>					



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<p>a. The SGC has participated actively in the formulation of the SIP/ AIP and other DepEd programs, projects and activities</p> <p><b>Minimum MOVs:</b></p> <ol style="list-style-type: none"> <li>Minutes of the meeting with SPT on SIP/ AIP (at least 1 meeting)</li> <li>SGC's Quarterly Progress Report</li> </ol> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>Minutes of meetings with SPT on SIP/ AIP (2 or more meetings)</li> <li>Minutes of meeting/s with SPT on other DepEd programs, projects and activities (at least 1 meeting)</li> <li>SGC's Action Plan</li> <li>SGC's action and recommendations.</li> <li>SGC's Quarterly Progress Report</li> </ol> <p><b>Other Sub- Indicator</b>          The SGC has passed recommendations to the School Head regarding concerns, policies, programs, and/ or interventions raised by stakeholders.</p> <p><b>Minimum MOVs:</b>          SGC Resolution on the recommendation (at least 1)</p> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>Membership SGC Resolutions on the recommendations (2 or more)</li> <li>SGC's Quarterly Progress Report</li> </ol>					
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**Purpose:** b. To provide a feedback mechanism.

<b>FUNCTIONALITY ASSESSMENT INDICATORS</b>	<b>EVIDENT</b>	<b>NOT EVIDENT</b>	<b>STARTED BUT NOT YET COMPLETED</b>	<b>ISSUES/ CONCERNS</b>	<b>ACTION TAKEN</b>
<p>F1. The SGC participated in school general assemblies, PTA Conferences, Stakeholder Convergence, SOSA, and/ or other stakeholder's engagement and initiatives.</p> <p><b>Minimum MOVs:</b>            SGC report on issues/ concerns raised during school activities/ events)</p> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>Minutes of Meetings (SGC meetings) where issues/ concerns are discussed</li> <li>Photo documentation of school activities/ events</li> </ol>					
<p>F2. The SGC has organized discussions and forums that invite and inspire stakeholders to engage and participate.</p> <p><b>Minimum MOVs:</b></p> <ol style="list-style-type: none"> <li>Documentation of the organized/ conducted program (at least 1)</li> <li>Minutes of the meeting where issues/ concerns are discussed</li> </ol> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>Documentation of the organized/ conducted program (2 or more), following the SGC Calendar of Events (as provided by CO)</li> <li>Photo documentation of school activities/ events</li> </ol>				X	
<p>F3. The SGC has assisted the school in communicating information to the school stakeholders through SRC Transparency board, etc.</p> <p><b>Minimum MOVs:</b></p> <ol style="list-style-type: none"> <li>SGC Resolution on access to information (school data and information)</li> <li>SGC's Action Plan on promoting access to information</li> </ol> <p><b>Additional MOVs:</b></p> <ol style="list-style-type: none"> <li>Advocacy plan on the school's use of the Transparency Board, SRC, and other reports to access school data</li> </ol>					



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2. School Head's endorsement on the use of the Transparency Board, and other reports to access school data 3. Photo documentation of the transparency/ bulletin board					
F4. The SGC has suggested ways of improving the quality of SIP, AIP, and other DepEd Programs, Projects and Activities  <b>Minimum MOVs:</b> 1. SGC Resolution on the recommendations on ways of improving the quality of SIP, AIP, and other DepEd programs, projects and activities (at least 1)  <b>Additional MOVs:</b> 1. SGC Resolution on the recommendations on ways of improving the quality of SIP, AIP, and other DepEd programs, projects and activities (2 or more)					






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