



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

ICT EQUIPMENT BORROWING FORM

Name of Borrower: _____
 Unit/Department: _____
 Date of Request: _____ Time: _____

List of Equipment: Tools Devices Supplies

Description	Quantity

Borrower's Commitment:

I will be accountable to any damage incurred in the equipment and will return the equipment promptly and in the same working condition it was borrowed.

 Signature of Borrower

Carried out by: _____
 ICTU Staff

RETURN SLIP

Date of Return: _____ Time: _____
 Remarks: _____

 Signature of Borrower