



Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

School : _____
 Address/Division : _____

GOVERNMENT REQUIREMENTS FOR PRIVATE SCHOOLS APPLYING FOR THE RENEWAL OF GOVERNMENT RECOGNITION

Private Schools applying of Government Recognition will comply the following:

Documents	Complied	Not Complied	Remarks
1. Photocopy of the Government Recognition issued to the school (50 yrs ago)			
2. Report on the school enrollment, dropout, participation and cohort-survival rate.			
3. Report on the establishment and operation of the School Assessment Program (SAP)			
4. Participation of DepEd and Non-DepEd academic competitions with Means of Verification (MOV)			
5. Result of the National Academic Test (NAT), Regional Achievement Test (RAT), Division Achievement Test (DAT), or School Achievement Test (SAT) for the last three years			
6. Updated SEC Registration			
7. Certificate of Occupancy for new building (if any)			
8. Proposed tuition and other fees increase (if any) a. Affidavit that proposed tuition fee increase will go to the teachers' salary			
9. Class Program			
10. Registration fee of Four Thousand Pesos only (Kindergarten-P4,000, Elementary-P4,000, Junior High School-P4,000 to be paid at the DepEd Regional Office.			
11. Pictures of school building(s), classroom, laboratories, medical and dental			
a. Adequate			
b. Clean			
12. Ocular inspection report from the Division Office			
13. Endorsement from Schools Division Superintendent			

Date: _____

Action Taken : _____

GR No. _____, s. 202____ Curriculum Level: _____ SY: _____

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