



Republic of the Philippines  
**Department of Education**  
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

**REQUIREMENTS FOR INTEGRATION OF SCHOOLS**

Requesting Schools for Integration \_\_\_\_\_  
 Name of Proponent/s \_\_\_\_\_  
 Position/Designation \_\_\_\_\_  
 Proposed Name of School \_\_\_\_\_  
 Address \_\_\_\_\_

<b>REQUIRED DOCUMENTS</b>	Complied	Not Complied	Remarks
1. DepE School IDs of both schools to be merged			
2. Map, preferably drawn to scale, showing the distances of the existing schools within the catchment area of the proposed new school, duly certified by the Municipal/City Engineer and validated by the schools Division Office.			
3. Letter-request conversion of school into an integrated schools addressed to the Schools Division Superintendent.			
4. Feasibility study on the proposed integration of schools, duly endorsed by the SDS			
5. Current and projected enrolment for 5 school years, by grade level			
6. Proposed budgetary requirements for its personal services, MOOE and Capital Outlay			
7. Operational plan regarding curriculum and instructional supervision of the proposed Integrated school			
8. School site development plan of both schools to be integrated, including proposed school buildings as needed.			
9. Updated status report of both schools to be integrated with regard to their existing crucial resources			



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<b>Effectivity</b>	12.13.2023	<b>Page</b>	1 of 2





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10. Inventory of learning resources prepared by property custodian of both schools to be Integrated.			
11. Updated (PSIPOP) of both schools to be integrated			
12. Pictorials of school building and other school facilities.			

Findings:

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Evaluated by \_\_\_\_\_

Date: \_\_\_\_\_



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