



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

REQUIREMENTS HIGH SCHOOL TO SCIENCE HIGH SCHOOL

EVALUATION SHEET

Name of School _____ Division _____
 Address _____ District _____

Required Documents	Passed	Failed	Remarks
1. Certificate of National Achievement Test (NAT) results for the past 3 years from the National Education and Testing Research Center (NETRC)/Bureau of Education Assessment.			
2. Certification from the Organizers of International/National/Regional Mathematics and Science Competitions			
3. Current school program, signed by the school head and approved by the schools division superintendent (SDS)			
4. Copy of Curriculum guide and Special Science Curriculum			
5. Certified true copies of Transcript of Record of school head			
6. Certified true copies of certificate of training in science/ mathematics subjects attended by the school head.			
7. Certified true copies of Transcript of Records of Science and Mathematics Teachers.			
8. Copy of the PRC-LET ratings of teachers indicating their field specialization/concentration (i.e. mathematics, physical science, biological science, chemistry, general science, etc.)			
9. Certified true copies of certificate of Relevant Training attended by the teachers (e.g. Certification program or other related trainings for non-major math and science teachers.)			
10. Updated school profile			
11. Certificate on the availability of learning resources signed by the school head and attested by the SDS			
12. Inventory of learning resources prepared by school's property custodian and validated by the schools division office.			
13. Sangguniang Bayan/Panglungsod Resolution supporting the conversion of the school, duly approved by the municipal/City Mayor, indicating therein the proposed name of the school.			

Findings:

Evaluated by: _____



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Doc. Ref. Code	RO-QAD-F021	Rev	00
Effectivity	12.13.2023	Page	1 of 1

