



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

REQUIREMENTS FOR SEC INDORSEMENT
(Articles of Incorporation and By-laws)

School : _____
 Address/Division : _____

Documents	Complied	Not Complied	Remarks
1. Amended Article of Incorporation (Not Article of Incorporation)			
2. Amended By-laws			
3. Certification of the Board of Trustees			

Date: _____

Processed and Evaluated by: - _____

Action Taken : _____



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