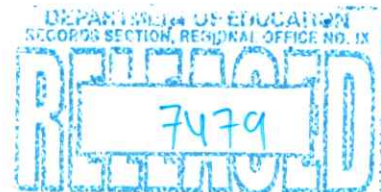




Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA



Office of the Regional Director

September 30, 2025

REGIONAL MEMORANDUM

CLMD-2025- 525

**DOWNLOADING OF FUNDS TO COVER THE TRAVELLING EXPENSES OF ANY
RELATED ACTIVITIES ON MULTIGRADE PROGRAM IMPLEMENTATION**

To: Schools Division Superintendents
Zamboanga Sibugay Division
Zamboanga City Division
This Region

1. The Department of Education, Zamboanga Peninsula through the Curriculum and Learning Management Division (CLMD) will be downloading funds to cover the travelling expenses of any related activities on Multigrade Program Implementation to the identified divisions.
2. The table below shows the amount to be downloaded per division. The utilization of the downloaded funds shall be subject to the usual government accounting and auditing rules and regulations.

DIVISION	Amount to be downloaded per division	Reference
Zamboanga Sibugay	21,000.00	OSEC-9-24-3890, dated May 28, 2024
Zamboanga City	19,688.32	
TOTAL	Php 40,688.32	

3. If in case the downloaded funds are insufficient to cover the actual expenses, the excess amount shall be charged against division local funds still subject to the usual accounting and auditing rules and regulations.
4. For more information and inquiries, all concerned may contact the Chief of Curriculum and Learning Management Division Dr. Eugenio B. Penales, DepEd Regional Office IX, Regional Government Center, Balintawak, Pagadian City, attention to Nelson S. Lasagas, Education Supervisor In charge of Multigrade through email address nelson.lasagas@deped.gov.ph.
5. For immediate dissemination and compliance.

Digitally signed by Legaspi Ruth Fuentes
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Regional Office IX, C=PH
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RUTH L. FUENTES, CESO III
Regional Director

CLMD/EBP/nsl/RM
256/September 30, 2025