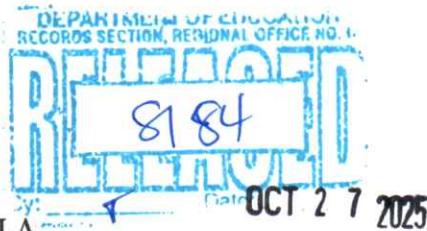




Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA



Office of the Regional Director

ADVISORY NO. 412 2025

October 23, 2025

In compliance with DepEd Order (DO) No. 8, s. 2013,
 This advisory is issued not for endorsement per DO No. 28, s. 2001 but only for the
 information of DepEd officials, personnel/staff, as well as the concerned public.
 (Visit www.depedro9.info)

**CONDUCT OF THE FIRST REGIONAL RESEARCH CONGRESS FOR WATER
 SANITATION AND HYGIENE (WASH) in Schools (WinS)
 AND OTHER HEALTH PROGRAMS**

This is in reference to the issued Regional Memorandum No. s. 2025 dated September 30, 2024, from the Office of the Regional Director, through the Education Support Services Division (ESSD) re: **CONDUCT OF REGIONAL RESEARCH CONGRESS FOR WATER SANITATION AND HYGIENE (WASH) in Schools (WinS) AND OTHER HEALTH PROGRAMS**

Please be advised that the definite venue for the 2-day event will be the Chandler Suites, Pagadian City. Participants are expected to check-in on Thursday, November 6, 2025 (Day 0) and check-out on Saturday, November 8. The first meal to be served will be Dinner on November 6, 2025 (Day 1) and the last meal will be lunch on November 8, 2025. List of identified participants is provided in **ANNEX A**.

Guidelines and criteria for judging during the conduct of the Regional Research Congress for WinS and other Health programs are provided in **ANNEX B**.

As the event will be utilizing the weekend for its conduct, a Compensatory Time-Off (CTO) is requested to be credited to the participants with reference to the Joint Circular of the Civil Service Commission and Department of Budget and Management (CSC-DBM JC) No. 2, series of 2004, which addresses Non-Monetary Remuneration for Overtime Services rendered during weekends and holidays.

All other provisions stated in the said Regional Memorandum shall remain in effect.

For your information and guidance.

ESSD/SRBA/djep/Ad
 085/October 23, 2025

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 Cyrus Ricafort
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 Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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Office of the Regional Director

August 18, 2025

REGIONAL MEMORANDUM
 No. 456, s. 2025

**CONDUCT OF THE FIRST REGIONAL RESEARCH CONGRESS FOR WATER,
 SANITATION AND HYGIENE (WASH) IN SCHOOLS (WINS) AND
 OTHER HEALTH PROGRAMS**

To: **Assistant Regional Director
 Schools Division Superintendents
 All Other Concerned**

1. To fulfill the mandate of conducting educational research and contribute to the evidence-based decision-making in the implementation of WASH in Schools and other Health Programs to support Department of Education, Regional Office IX in providing basic and functional health facilities as well as advocates through various health programs, projects and activities to deliver high-quality education to the learners, the Education Support Services Division in collaboration with the Policy, Planning and Research Division shall conduct the very first Regional Research Congress for Water, Sanitation and Hygiene (WASH) in Schools (WinS) and other Health programs on November 6 – 8, 2025 at Zamboanga del Sur with funds downloaded to the host division.

2. The objective of this activity are as follows:

- a. Promote the culture of research by disseminating the study findings
- b. Present research outputs by teaching and non-teaching personnel through oral and poster presentations.
- c. Revise the research manuscript for E-Saliksik archival

3. The research congress will be participated in by **Action and Basic Research Oral Presenters, Panel Members and Moderators, SEPS for Planning and Research/ Research Coordinators**. (Please see enclosure for Target Participants, Indicative Program and Guidelines)

4. Participants can check in at 2:00 PM on Day 0 (Friday, Nov. 6, 2025) to set up their poster exhibit. The first meal to be served will be dinner on the same day. Check-out is at noon on Day 2 (Nov 8, Sunday) and the last meal will be lunch on the same day.

5. The whole duration of the activity will fall on a weekend; it is requested that all teacher-participants shall be **granted service credits for 2 days** and non-teaching participants be accorded with **Non Monetary Remuneration for Overtime Services or Compensatory Time-Off (CTO) per CSC-DBM Joint Circular No. 2, s. 2004**.

6. Travel expenses of participants shall be charged to the MOOE/ local funds of the sending agency, while accommodation and meals for the 2-day



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event shall be charged to the to **OSEC- 9- 25-00758** subject to accounting and auditing rules and regulations.

7. For clarification and inquiries, all concerns may be addressed to the Chief of Education Support Services division Sheila Rose B. Apiag, JD or Dr. Jay E. Perey, the Regional focal person for WinS Program through mobile number 09171883647.

8. Immediate dissemination of the herein Memorandum is desired.

Digitally signed by: **Ruth L. Fuentes**
 09/08/2023 10:49:26 AM
 Address: 100 Pedro G. Diaz Street, Brgy. 1, Cagayan de Oro City
 Regional Office IX, Cagayan de Oro City
 Republic of the Philippines
 Name: Ruth L. Fuentes
 Position: Regional Director

RUTH L. FUENTES, CESO III

Regional Director

ESSD: SRDA- djev/RM
 111 August 18, 2023



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

ANNEX A

List of Participants
 FIRST REGIONAL RESEARCH CONGRESS FOR WATER, SANITATION AND HYGIENE
 (WASH) in Schools (WinS) and other HEALTH PROGRAMS
 November 6-8, 2025
 Chandler Suites Pagadian, City

	First Name	Middle Initial	Last Name	Designation
1.	Sheila Rose	B.	Apiag	Chief, ESSD
2.	Alhadzmar	A.	Lantaka	Chief, PPRD
3.	Jay	E.	Perey	Dentist - III
4.	Hernan	D.	Hamoy	Administrative Officer - II
5.	Shulamite Grace	A.	Blanco	Nutritionist and Dietitian II
6.	Jhonie	D.	Gumilao	EPS, PPRD
7.	Efren Angelo		Aranzado	Statistician II
8.	Lucman	L.	Manupac	Chief, QAD
9.	Marlyn	A.	Doronilla	Planning Officer III
10.	Lee	G.	Baraquia	SEPS, PPRD
11.	Vonerich	B.	Berba	EPS, BLSS
12.	Jon Michael	B.	Villasenor	WinS Coordinator, UNICEF
13.	Vicente Ramon	V	Suarez, II	SEPS, Planning and Research
14.	Terence Eyre	B.	Belangoy	SEPS, Planning and Research
15.	Ana Marie	B.	Mahing	SEPS, Planning and Research
16.	Joseph	O.	Fulloso	SEPS, Planning and Research
17.	Janekin	V.	Hamoc	SEPS, Planning and Research
18.	Leonido	A.	Pampilo, Jr.	SEPS, Planning and Research
19.	Daria Gay	M.	Mariquit	SEPS, Planning and Research
20.	Glorife	C.	Clavero	SEPS, Planning and Research
21.	Gwilym	C.	Elumba	Nurse II
22.	Jocel	I.	Icao	Teacher II
23.	Kimberly	J.	Bureros	Teacher III
24.	Mac Alfred	B.	Malacat	Teacher III
25.	Pauline Mary	E.	Tugahan	Teacher I
26.	Joselito	S.	Tizon	Principal IV
27.	Leo Martinno	O.	Alejo	PDO II
28.	Deborah Mae	L	Alejo	Administrative Officer IV
29.	Angela Joi		Tan	Master Teacher I
30.	Gianne	D.	Rodriguez	Teacher III
31.	Wilma	N.	Evangelista	Master Teacher I
32.	Mary Joy	R.	Luzon	Nurse II
33.	Lucila		Cagoco	Nurse II
34.	Gerald Cris		Pioquinto	Nurse II
35.	Norman	B.	Torreciba	Principal I
36.	Arlene	B.	Redona	Master Teacher II
37.	Aileen	C.	Carona	Master Teacher II
38.	Therese June	L.	Oracoy	Teacher II
39.	Evanessa	V.	Jutingco	Master Teacher I
40.	Ma. Dea Marl	C.	Tigle	Teacher III
41.	Ma. Gina	M.	Chieng	Nurse II
42.	Pamela		Albiar	Nurse II
43.	Sheila	G.	Englisa	Principal IV
44.	Glenda May	D.	Bonsobre	Nurse II
45.	May Faith	M.	Ricablanca	Teacher III
46.	Nenemar	L.	Indona	Teacher III
47.	Ronnel	P.	Galvano	Head Teacher II
48.	Ricky	M	Montigo	Master Teacher I
49.	Gabriel		Galleposo	Principal IV
50.	Alje Fara	M.	Canubas	Nurse II



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ANNEX B



Criteria/Scoring Guide for Evaluating Action Research Paper

Part I. Content of the Manuscript (60 points): Please evaluate the research manuscript by giving a specific score per criterion.

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
Abstract (5 points)	States the purpose, research problem, and the findings and conclusions (1-2 pts.)		Describes the major aspects of the entire paper, which includes the overall purpose, research problem, and the major findings and conclusions (3-5 pts.)
Context and Rationale (10 points)	Presents a general description of the topic or focus of inquiry (1-4 pts.)	Explains the need to conduct the research to understand a phenomenon, advance or validate knowledge, improve a situation, or address an issue/problem (5-7 pts.)	Discusses the nature, extent, and salience of the research topic comprehensively, shows an in-depth and critical analysis of the situation, states policy implications (if necessary), benefits, and the limitations of the study (8-10 pts.)
Innovation, Intervention, and Strategy (10 points)	Mentions the innovation, intervention, and/or strategy tried out to address the problem or issue (1-4 pts.)	Outlines when, where, and how the innovation, intervention, and/or strategy was undertaken and who was involved, and the activities undertaken are stated (5-7 pts.)	The rationale, extent, and limitation of the innovation, intervention, and/or strategy are explained in detail, its plausibility as a way to address the problem or issue is given support (8-10 pts.)
Action Research Questions (5 points)	States simply the problem/s identified in the study (1-2 pts.)	Articulates to some extent the scope of the problem/s identified in the study (3 pts.)	Articulates comprehensively the scope of the problem/s identified in the study, phrased clearly and logically, and conveys the desired change or improvement by highlighting the innovation, intervention, and/or strategy (4-5 pts.)
Action Research Methods (10 points)	States the study's participants and/other sources of data and information; gives only a description of the data gathering methods, and presents a general description of how the data gathered were analyzed (1-4 pts.)	Describes details of data gathering methods and the research instruments used and attaches the latter in the Appendix, and shows the appropriateness of selected methods of data analysis (5-7 pts.)	Provides details about the participants and/other sources of data and information, gives a clear rationale of their inclusion, explains the appropriateness of data gathering method to the nature and purpose of the study and the research questions, presents details of the research instruments, and attaches the latter in the Appendix, and shows the appropriateness of selected methods of data analysis by describing in detail the techniques and tools utilized (8-10 pts.)



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Results and Discussion (10 points)	Addresses the research questions by merely presenting the results (1-4 pts.)	Addresses the research questions by discussing and interpreting the results of the study (5-7 pts.)	Addresses the research questions by critically and comprehensively discussing and interpreting the results of the study (8-10 pts.)
Conclusions and Recommendations (10 points)	Presents a summary of the findings that address the research questions and explains the importance of the findings (1-4 pts.)	States the study's contribution to knowledge, policy formulation, and improvement of practice (5-7 pts.)	Describes in detail the study's contribution to knowledge, policy formulation, and improvement of practice, and suggests actions to be undertaken by specific stakeholders and the study's potential utilization and adoption (8-10 pts.)

Part II. Poster and Supplementary Materials Presentation (20 points): Please rate the exhibit by giving a specific score per criterion

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
Content of Poster and Supplementary Materials (10 points)	The content of poster and supplementary materials presented are not clear and difficult to understand. They do not sufficiently convey a connection to the purpose of the study, research questions, methods, conclusions, or implications (1-4 pts.)	The content of poster and supplementary materials are adequately presented, but support for the purpose of the study, research questions, or methods are somewhat general. Conclusions and implications are reasonable (5-7 pts.)	Strong materials. Well summarized content. Clearly show the development of research with citation of sources. The materials appear to accurately support the purpose of the study, research questions, and methods. Strong conclusions and implications are presented (8-10 pts.)
Mechanics of Poster and Supplementary Materials (5 points)	The poster and supplementary materials are acceptable but need work to improve visual appeal and organization through better utilization of graphics, fonts, colors, headings, and white space. Visual aids are poorly designed or not used effectively. (1-2 pts.)	The organization of poster and supplementary materials are adequate but could improve effectiveness through better use of space, such as graphics, fonts, colors, headings, and white space. Visual aids are used, but could be more effective. (3-4 pts.)	Visually appealing and strongly effective presentation. Poster and supplementary materials are easy to read, and the layout is logical. Utilize creativity in using graphics, fonts, colors, headings, and white space to provide sequential information. Visual aids are well-designed and effectively enhance the presentation (5 pts.)
Presentation and Communication (5 points)	The presentation is unclear and difficult to understand. The proponent fails to engage the audience. (1-2 pts.)	The presentation is adequately clear but could be improved. The presentation is somewhat engaging but could be more interactive. (3-4 pts.)	The presentation is very clear, well-structured, and very convincing. It is also highly engaging and interactive, keeping the audience's interest throughout. (5 pts.)



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Part III. Oral Presentation and Panel Discussion (20 points): Please rate the presentation by giving a specific score per criterion.

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
Presentation and Communication (10 points)	The presentation is unclear and difficult to understand. The proponent fails to engage the audience. (1-4 pts.)	The presentation is adequately clear but could be improved. The presentation is somewhat engaging but could be more interactive. (5-7 pts.)	The presentation is very clear, well-structured, and very convincing. It is also highly engaging and interactive, keeping the audience's interest throughout. (8-10 pts.)
Mastery of the Content (5 points)	The presenter demonstrates a basic understanding of the research, but lacks depth or clarity. (1-2 pts.)	The presenter understands the research well, but there are some areas where the knowledge could be deeper. (3-4 pts.)	The presenter deeply understands the research and can articulate its key points clearly and concisely. (5 pts.)
Ability to Answer Questions and Receptiveness to Comments and Suggestions (5 points)	The presenter struggles to answer questions and is not receptive to feedback. (1-2 pts.)	The presenter can answer questions adequately but may need additional prompting. They are somewhat receptive to feedback. (3-4 pts.)	The presenter can answer questions confidently and thoughtfully. They are receptive to feedback and seek to improve the presentation based on comments and suggestions. (5 pts.)

Summary	Total Score
Part I. Content of the Manuscript (60 points)	
Part II. Poster and Supplementary Materials Presentation (20 points)	
Part III. Oral and Panel Discussion (20 points)	
OVERALL SCORE:	

Evaluator's Printed Name and Signature



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Criteria/Scoring Guide for Evaluating Basic Research Paper

Part I. Content of the Manuscript (60 points): Please evaluate the research manuscript by giving a specific score per criterion.

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
Abstract (5 points)	States the purpose, research problem, and the findings and conclusions (1-2 pts.)		Describes the major aspects of the entire paper, which includes the overall purpose, research problem, and the major findings and conclusions (3-5 pts.)
Introduction (10 points)	Presents a general description of the topic or focus of inquiry (1-4 pts.)	Explains the need to conduct the research to understand a phenomenon, advance or validate knowledge, improve a situation, or address an issue/problem (5-7 pts.)	Discusses the nature, extent, and salience of the research topic comprehensively; shows an in-depth and critical analysis of the situation, states policy implications (if necessary), benefits, and the limitations of the study (8-10 pts.)
Literature Review (5 points)	Cites properly the theories and/or recent studies related to the present investigation (1-2 pts.)	Cites and acknowledges properly and consistently the sources in the in-text citation and references (3-4 pts.)	Discusses the viewpoints and issues underlying the present research and presents the synthesis by comparing, contrasting, evaluating, and interpreting past research studies or literature related to the problem (5 pts.)
Research Questions (10 points)	States simply the problem/s identified in the study (1-4 pts.)	Articulates to some extent the scope of the problem/s identified in the study (5-7 pts.)	Articulates comprehensively the scope of the problem/s identified in the study, phrased clearly and logically, and conveys the desired change or improvement by highlighting the innovation, intervention, and/or strategy (8-10 pts.)
Research Methodology (10 points)	States the study's participants and/or other sources of data and information, gives only a description of the data gathering methods, and presents a general description of how the data gathered were analyzed (1-4 pts.)	Describes details of data gathering methods and the research instruments used and attaches the latter in the Appendix, and shows the appropriateness of selected methods of data analysis (5-7 pts.)	Provides details about the participants and/or other sources of data and information, gives a clear rationale of their inclusion, explains the appropriateness of data gathering method to the nature and purpose of the study and the research questions, presents details of the research instruments, and attaches the latter in the Appendix, and shows the appropriateness of selected methods of data analysis by describing in detail the techniques and tools utilized (8-10 pts.)



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Results and Discussion (10 points)	Addresses the research questions by merely presenting the results (1-4 pts.)	Addresses the research questions by discussing and interpreting the results of the study (5-7 pts.)	Addresses the research questions by critically and comprehensively discussing and interpreting the results of the study (8-10 pts.)
Conclusions and Recommendations (10 points)	Presents a summary of the findings that address the research questions and explains the importance of the findings (1-4 pts.)	States the study's contribution to knowledge, policy formulation, and improvement of practice (5-7 pts.)	Describes in detail the study's contribution to knowledge, policy formulation, and improvement of practice, and suggests actions to be undertaken by specific stakeholders and the study's potential utilization and adoption (8-10 pts.)

Part II. Poster and Supplementary Materials Presentation (20 points): Please rate the exhibit by giving a specific score per criterion.

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	Satisfactory	Very Satisfactory	Excellent
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Mechanics of Poster and Supplementary Materials (5 points)	The poster and supplementary materials are acceptable but need work to improve visual appeal and organization through better utilization of graphics, fonts, colors, headings, and white space. Visual aids are poorly designed or not used effectively (1-2 pts.)	The organization of poster and supplementary materials are adequate but could improve effectiveness through better use of space, such as graphics, fonts, colors, headings, and white space. Visual aids are used, but could be more effective. (3-4 pts.)	Visually appealing and strongly effective presentation. Poster and supplementary materials are easy to read, and the layout is logical. Utilize creativity in using graphics, fonts, colors, headings, and white space to provide sequential information. Visual aids are well-designed and effectively enhance the presentation. (5 pts.)
Presentation and Communication (5 points)	The presentation is unclear and difficult to understand. The proponent fails to engage the audience. (1-2 pts.)	The presentation is adequately clear but could be improved. The presentation is somewhat engaging but could be more interactive. (3-4 pts.)	The presentation is very clear, well-structured, and very convincing. It is also highly engaging and interactive, keeping the audience's interest throughout. (5 pts.)



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Part III. Oral Presentation and Panel Discussion (20 points): Please rate the presentation by giving a specific score per criterion

Criteria	Scoring Guide		
	Satisfactory	Very Satisfactory	Excellent
Presentation and Communication (10 points)	The presentation is unclear and difficult to understand. The proponent fails to engage the audience (1-4 pts.)	The presentation is adequately clear but could be improved. The presentation is somewhat engaging but could be more interactive (5-7 pts.)	The presentation is very clear, well-structured, and very convincing. It is also highly engaging and interactive, keeping the audience's interest throughout (8-10 pts.)
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Ability to Answer Questions and Receptiveness to Comments and Suggestions (5 points)	The presenter struggles to answer questions and is not receptive to feedback (1-2 pts.)	The presenter can answer questions adequately but may need additional prompting. They are somewhat receptive to feedback (3-4 pts.)	The presenter can answer questions confidently and thoughtfully. They are receptive to feedback and seek to improve the presentation based on comments and suggestions (5 pts.)

Summary	Total Score
Part I. Content of the Manuscript (60 points)	
Part II. Poster and Supplementary Materials Presentation (20 points)	
Part III. Oral and Panel Discussion (20 points)	
OVERALL SCORE:	

Evaluator's Printed Name and Signature

