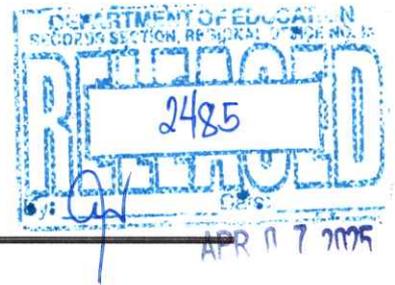




Republic of the Philippines  
**Department of Education**  
 REGIONAL OFFICE IX, ZAMBOANGA PENINSULA



Office of the Regional Director

April 03, 2025

**REGIONAL MEMORANDUM**  
 ESSD-2025- 182

**CONDUCT OF MONITORING OF ESTABLISHED CETRAL SCHOOL CLINICS  
 AND DENTAL CARAVAN IN SELECTED SCHOOLS  
 IN ISABELA CITY**

To: **School Division Superintendents**  
**Isabela City**  
**Zamboanga City**  
 Identified Division Dentists  
 All Other Concerned

1. The Schools Division Office of Isabela City has not yet hired a dentist to manage the implementation of the School Dental Health Care Program since 2015. As a result, dental health services to learners were not delivered and the established dental clinics were not utilized in accordance with its intended purpose.

2. In line with this, the Regional Office through the Education Support Services Division will be spearheading the conduct of monitoring of the Central School Clinics and deliver dental services through a dental caravan in the selected schools within Isabela City before the School-Year 2024-2025 ends.

3. In this regard, a pool of dentists to compose the Monitoring and Dental Caravan Team from the Regional Office and selected Division Offices was assembled to perform promotive, preventive and curative dental procedures to pre-screened learners and personnel of SDO-Isabela City on April 7-8, 2025.

4. Listed below are the identified members of the Team:

Name	Designation	Office
1. DR. JAY E. PEREY	Dentist – III	Regional Office
2. DR. CECILIO N. CUIZON	Dentist – II	SDO – Zamboanga City
3. DR. VINCENT D. VALDEZ	Dentist – II	SDO – Zamboanga City

5. All identified dentists are requested to travel on Official Business and their travel expenses shall be charged to OSEC-9-24-2916, subject to the usual accounting and auditing rules and regulations.

6. For the information and compliance of all concerned.

Digitally signed by Legaspi Ruth Fuentes  
 DN: CN=Legaspi Ruth Fuentes, SERIALNUMBER=012BN0045dcS, O=Deped Regional Office Ix, C=PH  
 Reason: I am the author of this document.  
 Location:  
 Date: 2025.04.04 12:29:24 +08'00'

**DR. RUTH L. FUENTES, CESO III**  
 Regional Director

ESSD/SRBA/djep/RM  
 041/March 31, 2025



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**Organizational and Professional Development for Non-Teaching Personnel  
 (OPDNTP)**

**ACTIVITY AND BUDGET PROPOSAL FOR FY 2025**

<b>PROPONENT OFFICE:</b>  Education Support Services Division (ESSD) Sheila Rose B. Apiag, JD - 09288035153 Jay E. Pery - 09171352643
<b>PROGRAM NAME:</b>  <ul style="list-style-type: none"> <li>SCHOOL DENTAL HEALTH CARE PROGRAM</li> </ul>
<b>AMOUNT REQUESTED:</b>  <ul style="list-style-type: none"> <li>Php 110,00.00</li> </ul>
<b>SOURCE OF FUND:</b>  <ul style="list-style-type: none"> <li>OSEC-9-24-2916</li> </ul>
<b>I. RATIONALE</b>  <p>School Dental Health Carte Program has been implemented in the eight Schools Division Office within Zamboanga Peninsula with 103 established Central School Clinics since the year 2022. For the past 3 years of operations, Medical, Dental and Nursing Services have been rendered in the said clinics, and since then some issues and concerns have already been raised by the program coordinators from the Division Offices such as the those involving the electricity consumption and billing, the funds for maintenance and repair including the replenishment of supplies, the unfortunate incident of flooding which affected the clinics thereby causing damage to installed clinic facilities including the hydraulic system of the dental chair. With all these reported concerns, a monitoring and evaluation of the facilities seem necessary to personally visit affected clinics and discuss with the Division Dentists and School Heads to assess the situation and come up with a recommendation which could resolve the presented issues and concerns.</p> <p>Aside from the status of the clinics, another concern which needs to be addressed is the delivery of dental services to learners of the Schools Division Office of Isabela City since they were not able to hire a dentist up to this time. Thus, this activity is respectfully proposed to be conducted before the School-Year 2024-2025 ends. It is also further proposed that dentists from other Division Offices be invited to be part of the Dental Caravan Team.</p>



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<b>II. PROPOSED ACTIVITY</b>	
<b>A. Title of the Activity:</b>	
<b>1st Phase of Monitoring of the Established Central School Clinics in the Region and Conduct of a Dental Caravan to Selected Schools</b>	
<b>A.1.Date of Conduct:</b>	<b>A.2.Duration of Activity:</b>
<b>April 6-9, 2025</b>	<b>4 full days</b>
<b>A.3.Venue:</b>	<b>A.4.Target Participants: 7 pax composed of:</b>
<b>Selected Schools within SDO-Isabela City</b>	<b>1 dentist from the Regional Office, 2 dentists from SDO- Zamboanga City, 3 dentists from SDO- Zamboanga del Sur and 1 dentist from SDO- Pagadian City</b>
<b>A.5. Activity Rationale:</b>	
<p>To conduct monitoring of status of Central School Clinics and discuss issues and concerns regarding electricity consumption and billing, the funds for maintenance and repair including the replenishment of supplies, the unfortunate incident of flooding which affected the clinics thereby causing damage to installed clinical facilities including the hydraulic system of the dental chair and conduct dental caravan to selected schools within the schools Division Offices of Isabela City.</p>	
<b>A.6. Objective:</b>	
<b>A.6.1. Terminal Objective:</b>	
<p>To be able to personally inspect and assess the current operating status of the established Central Schools and discuss with Division Dentists and school Heads on how to address the issues regarding daily clinic operations and resolve the concerns about the damaged hydraulic system of some dental chairs due to flooding and wear and tears.</p> <p>To present proposals for possible considerations to improve or enhance the clinic set up and be protected against flooding and other hazards or the possibility of transferring the location of the clinic to a safer area with higher ground elevation.</p> <p>Lastly, to render dental health services to pre-screened learners and personnel specifically in the Schools Division of Isabela which has not yet filled up the two allotted positions of Dentist-II since the Rationalization Plan was implemented in 2015.</p>	



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**A.6.2. Specific Objectives:**

Upon completion of the activity, it is expected that the following will be resolved and addressed:

1. To resolve the issue about electricity consumption and billing in central school clinics.
2. To recommend ways and means to address issues and concerns regarding funds for maintenance and repair as well as for the replenishment of supplies for the daily operations of the clinics.
3. To recommend possible ways to go about the repair of the damaged hydraulic system of dental chairs due to flooding and wear and tears.
4. Discuss with the school heads and concerned Division Dentists about the remedies or improvements to be instituted to clinics to address flood and other hazards and or consider the possibility of transferring location of affected clinics .
5. To conduct, promotive, preventive and curative dental services to learners and Personnel in selected schools within the Schools Division Office of Isabela City

**A.7 Expected Output:**

Upon completing the proposed activities, it is expected that the raised issues and concerns will be given appropriate actions and possibly resolved and addressed in the coming days of the year. As for the delivery of dental health services, it is expected that the members of the caravan team will be able to cater to the dental health needs of the number of pre-screened learners in the selected schools.

**A.8 Methodology:**

1. Site inspection of clinics
2. Presentation of Findings
3. Focus-Group Discussion on DO. 30 s, 2019 with school heads and concerned Division Dentists, SGOD Chief, Division Engineer, Districts Supervisors and Clinic-In-Charge.
4. Exit Conference

**A.9 Resource Requirement:**

**A.9. 1Personnel Involve:**

- i. Volunteer Dentists
- ii. Nurses of the Visited Division Offices
- iii. SGOD Chief
- iv. Division Engineer
- v. District Supervisors
- vi. Clinic-In-Charge



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**A.9. 2 Materials Needed**

- i. Basic Dental Instruments
- ii. Fluoride Varnish
- iii. Oral Surgical Instruments
- iv. Dental Anesthesia
- v. Dressing Materials

**A.10 Budgetary Requirement**

Level	No. of Pax	No. of Days	E X P E N S E S					Total
			Supplies	TEV of the Participants	Honorarium	Accommodation	Meals and Snacks	
1	7	4	50,000.00	53,800	0	0	0	103,800

**B. (Title of Activity)**

**2<sup>nd</sup> Phase of Monitoring of the Established Central School Clinics in the Region**

B.1. Date of Conduct: April 28-30, 2025	B.2. Duration of Activity: 3 Full days
B.3. Venue/Platform: Selected schools in Zamboanga City, Zamboanga Sibugay, Zamboanga del Norte and Dipolog City	B.4. Target Participants: 2 Pax

**B.5 Activity Rationale:**

The 3-day activity will be a continuation of Phase 1 but will only focus on monitoring Established Central School Clinics which have been damaged due to different incidents such as flooding, fire, vectors, and wear and tears of clinical facilities 3 years of operations.

**B.6 Objective:**

To be able to personally inspect and assess the current operating status of the established Central Schools and discuss with Division Dentists and School Heads, District and Division Personnel on how to address the issues regarding daily clinic operations and resolve the concerns about the damaged hydraulic system of some dental chairs due to flooding, harmful vectors as well as wear and tears due to daily use.

To review DO 30 s. 2019 and discuss some of its important provisions a focus group discussion, present proposals to facilitate replenishment of clinic supplies and possible improvement or enhancements to the clinic set up and measures for the clinic to be protected from flood and other hazards and harmful vectors or consider the possibility of transferring the location of the clinic to a safer area with higher ground elevation.



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**B.7 Expected Output:**

Upon completing the monitoring activities, it is expected that the raised issues and concerns will be given appropriate actions by the schools involved and Division Offices in the coming days of the year.

**B.8 Methodology:**

1. Site inspection of clinics
2. Presentation of Findings
3. Focus-Group Discussion on DO. 30 s, 2019 with school heads and concerned Division Dentists, SGOD Chief, Division Engineer, Districts Supervisors and Clinic-In-Charge.
4. Exit Conference

**B.9 Resource Requirement:**

**B.9.1 Personnel Involve:**

- i. Volunteer Dentists
- ii. Nurses of the Visited Division Offices
- iii. SGOD Chief
- iv. Division Engineer
- v. District Supervisors
- vi. Clinic-In-Charge

**B.10 Budget Requirement**

Level	No. of Pax	No. of Days	E X P E N S E S					Total
			Supplies	TEV of the Participants	Honorarium	Accommodation	Meals and Snacks	
1	2	3	0	6,200.00				6,200.00



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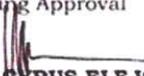
Prepared by:

  
**JAYE. PEREY, DMD**  
 Dentist - III  
 March 25, 2025

Noted by:

  
**SHEILA ROSE B. APIAG, JD**  
 Chief, ESSD  
 March 25, 2025

Recommending Approval

  
**GREGORIO CYRUS ELEJORDE, CESO V**  
 Assistant Regional Director  
 Date:

Approved

  
**RUTH L. FUENTES, CESO III**  
 Regional Director  
 Date:



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Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Central Office  
**SUB-ALLOTMENT RELEASE ORDER**  
 Fiscal Year 2024

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> 2000010000000 - Current Appropriations Learner Support Programs		<b>REFERENCE:</b> FY 2024 G.A.A.A.O dated 01/02/2024	<b>SUB-ALLOTMENT RELEASE ORDER NO.:</b> ORD-F-24-2916
<b>FUND CODE:</b> 01101101		<b>LEGAL BASIS:</b> Republic Act No. 11975 - FY 2024 G.A.A.	<b>DATE:</b> 25 Apr 24
<b>ORGANIZATION CODE:</b> 07001000000			<b>FISCAL YEAR:</b> FY 2024
<b>PURPOSE:</b> Provision of Program Support Funds to cover expenses for the School Dental Health Care Program Clinics with Medical and Dental Supplies			
<b>To: The Regional Director</b> Regional Office - IX Zamboanga City 07001000000			<b>Region:</b> 9
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOR 5071400000	2,540,000.00
<b>AMOUNT IN WORDS: *** Two Million Five Hundred Forty Thousand Pesos Only ***</b>			<b>Total:</b> 2,540,000.00
<b>NOTE:</b> The MOOR or CO allotment herein submitted are valid for obligations until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region Division Office. It is your primary responsibility to keep expenditures within the limits of the amount authorized. Pursuant to Section 41, Book VI of Executive Order No. 292, the incidence of over-allocations is the responsibility of the responsible officer. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements thereon shall be made in accordance with existing budgeting, accounting and auditing laws and regulations.

CERTIFIED CORRECT:

**CIRIETA J. BONG**  
 Chief Administrative Officer  
 Regional Office IX

APPROVED:

**ANNE MARIE S. CALICA**  
 Regional Director

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