



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

NOTICE OF AWARD

December 11, 2025

PETER PAUL DELOS SANTOS

Authorized Representative
SIBS PUBLISHING HOUSE, INC.
927 Quezon Ave., Sta. Cruz
Quezon City

Sir:

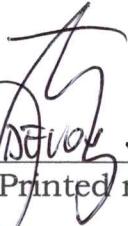
We are pleased to inform you that your Bid dated November 6, 2025 for execution of the *“Supply and Door-to-Door Delivery of Literacy, Numeracy, and Socio-Emotional Learning Materials to Recipient Districts in Region IX - Lot 4”* for the Contract Price equivalent to Eighteen Million Four Hundred Thousand Pesos (PHP 18,400,000.00) as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Accordingly, you are hereby required to provide within ten (10) calendar days upon receipt of this notice the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.


RUTH L. FUENTES, CESO III

Regional Director 

Conforme:


Peter Paul De Los Santos
Signature over Printed name

Date: DEC 12 2025



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

NOTICE TO PROCEED

December 22, 2025

PETER PAUL DELOS SANTOS

Authorized Representative
SIBS PUBLISHING HOUSE, INC.
927 Quezon Ave., Sta. Cruz
Quezon City

Sir:

The attached Contract Agreement having been approved, notice is hereby given to SIBS PUBLISHING HOUSE, INC. that work may commence relative to the "Supply and Door-to-Door Delivery of Literacy, Numeracy, and Socio-Emotional Learning Materials to Recipient Districts in Region IX - Lot 4".

In accordance with the terms and conditions of the Contract, you are required to commence performance within seven (7) calendar days from the date of receipt of this Notice to Proceed, and to carry out the provision of goods and all ancillary services in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Kindly return the original copy to the DepEd RO IX, Regional Government Center, Balintawak, Pagadian City.

Very truly yours,

RUTH L. FUENTES, CESO III
Regional Director

Conforme:

PETER PAUL DENIS SANTOV
Signature over Printed name
Date: DEC 23 2025

WARREN Y. INDOC
Witness for First Party

**SUPPLY AND DOOR-TO-DOOR DELIVERY OF LITERACY,
NUMERACY, AND SOCIO-EMOTIONAL LEARNING MATERIALS
TO RECIPIENT DISTRICTS IN REGION IX - LOT 4**
Contract No. 2025-10-360 L4

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

DEPARTMENT OF EDUCATION, Regional Office IX, a Government Entity existing under and by virtue of the laws of the Republic of the Philippines, represented herein by **RUTH L. FUENTES, CESO III**, Regional Director, with office address at Regional Government Center, Balintawak, Pagadian City, Philippines, herein now referred to as the "**FIRST PARTY**".

-and-

SIBS PUBLISHING HOUSE, INC., represented herein by its Authorized Representative **MR. PETER PAUL DELOS SANTOS** with office address at 927 Quezon Ave., Sta. Cruz, Quezon City hereinafter referred to as the "**SECOND PARTY**".

WITNESSETH

WHEREAS, the FIRST PARTY invited Bids for certain Goods and Ancillary Services, particularly " Supply and Door-to-Door Delivery of Literacy, Numeracy, and Socio-Emotional Learning Materials to Recipient Districts in Region IX - Lot 4 " and has accepted a Bid by SECOND PARTY for the supply of those goods and services in the sum of Eighteen Million Four Hundred Thousand Pesos (PHP 18,400,000.00) hereinafter called "**CONTRACT PRICE**".

NOW THEREFORE, for and in consideration of the foregoing premises and of mutual covenant, terms and conditions hereinafter set forth the Parties hereto have agreed and do hereby agree that:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract;
 - iv. Supplemental Bulletins
 - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - c. Performance Security;
 - d. Notice of Award of Contract; and the Bidder's conforme thereto; and

RUTH L. FUENTES, CESO III
First Party

MR. PETER PAUL DELOS SANTOS
Second Party

WARREN Y. INDOC
Witness for First Party

Amendante
Mendoza
Witness for Second Party

WAREN Y. INDOC
Witness for First Party

RUTH L. FUENTES, CESO III
First Party

MR. PETER PAUL DELOS SANTOS
Second Party

Opemando
Mimik Mendieta
Witness for Second Party

- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. The Goods (listed as Annex "A") referred to in this Contract shall be delivered by the SECOND PARTY within SIXTY (60) CALENDAR DAYS from the date of commencement of performance, in accordance with the Implementation Schedule. The SECOND PARTY shall commence performance of its obligations under this Contract within SEVEN (7) CALENDAR DAYS from its receipt of the Notice to Proceed.
4. The Goods referred to in this Contract shall be delivered to: Recipient Districts in Region IX.
5. The goods must conform to and comply with the standards (listed as Annex "A").
6. FIRST PARTY shall have the right to visit and inspect SECOND PARTY's premises covered by the Contract, at any time or stage of contract implementation, to monitor and assess SECOND PARTY's capacity to discharge its contractual obligations.
7. Goods with defects or non-compliant with the required technical specifications upon delivery shall be rejected, orally or in writing, by FIRST PARTY and replaced by SECOND PARTY. The replacement goods for this reason shall be subject to re-inspection.
8. The procured goods or items contemplated under this Contract shall be inspected by DepEd RO IX Inspectorate Team in accordance with the provisions of the Special Conditions of the Contract, the Schedule of Requirements, or otherwise indicated in other parts of the bidding documents.
9. In case SECOND PARTY encounters condition(s) impeding timely delivery of the goods, SECOND PARTY shall promptly notify FIRST PARTY in writing of such condition(s) and any request for work suspension and/or contract period extension shall be promptly done in writing as soon as circumstances providing justification for such requests have become apparent. SECOND PARTY must provide sufficient proof to support any request for work suspension and/or contract delivery period extension. Any extension/suspension must be made in writing and submitted before the lapse of the original delivery date.
10. The FIRST PARTY shall pay the SECOND PARTY in consideration for full and faithful performance of its obligations of the total CONTRACT PRICE;
 - a. One-time payment equivalent to 100% physical accomplishment shall be made to the SECOND PARTY.
 - b. Other documents in support of a request for payment may be required by the FIRST PARTY pursuant to existing disbursement, accounting and auditing rules and procedures.

11. The SECOND PARTY shall be liable for damages for the delay in its performance of the Contract and shall pay the FIRST PARTY liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed Goods scheduled for delivery for every day of delay until such Goods are finally delivered and accepted by the procuring entity concerned. The FIRST PARTY shall deduct the liquidated damages from any money due or which may become due to the SECOND PARTY, or collect from any of the securities or warranties posted by the SECOND PARTY, whichever is convenient to the FIRST PARTY concerned. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the FIRST PARTY may rescind this Contract, without prejudice to other courses of action and remedies open to the FIRST PARTY.
12. The SECOND PARTY warrants that all materials delivered are original or lawfully licensed. The SECOND PARTY shall indemnify and hold FIRST PARTY harmless from any third-party claims arising from copyright infringement related to the use, reproduction, or distribution of the materials or any part thereof.
13. Should there be changes or amendments of the contract, the same must be made in writing and mutually agreed by both parties.
14. The PARTIES shall make every effort to resolve amicably and by mutual consultation any and all disputes or differences arising between the PARTIES in connection with the implementation of the Contract. Should such dispute not be resolved amicably, it shall be submitted to Early Neutral Evaluation pursuant to R.A. No. 9285, or the "Alternative Dispute Resolution Act of 2004," and its Implementing Rules and Regulations.

IN WITNESS WHEREOF, the parties hereunto have affixed their respective signatures this DEC 18 2025 day of 2025, at QUEZON CITY, Philippines.

RUTH L. FUENTES, CESO III
First Party

MR. PETER PAUL DELOS SANTOS
Second Party

SIGNED IN THE PRESENCE OF:

WAREN Y. INDOC
Witness for the First Party

JHYRNA MENOR DIAZ
Witness for the Second Party

WARENY Y. INDOC

Witness for First Party

RUTH L. FUENTES, CESO III

First Party

MR. PETER PAUL DELOS SANTOS

Second Party

"REPUBLIC OF THE PHILIPPINES)"
CITY OF PAGADIAN QUEZON CITY) S.S

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in QUEZON CITY, Philippines, this
day of DEC 16 2025, 2025, personally appeared:

NAME	Competent Proof of Identity	Issued by/on/Valid Until
RUTH L. FUENTES, CESO III		
MR. PETER PAUL DELOS SANTOS		

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a Contract consisting of four (4) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrumental witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Notary Public

Doc. No. 319
Page No. 15
Book No. 117
Series of 2025

ATTY. RONALD D. VILLANUEVA
NOTARY PUBLIC
UNTIL DECEMBER 31, 2025
Roll No. 91793
PTR No. 6986181 / 01-06-25/Q.C.
IBP No. 499656 / 1-06-25/Q.C.
MCLE Compliance: Exempted Pursuant to
MCLE Governing Board Order No. 1, S. 2008

Ronald D. Villanueva
Notary Public

Witness for Second Party