



Republic of the Philippines  
**Department Of Education**  
Regional Office IX, Zamboanga Peninsula

## PURCHASE ORDER

Supplier :	<b>SAVER'S OFFICE &amp; SCHOOL SUPPLIES TRADING</b>	Purchase Order No.:	<b>2024-10-207</b>
Address :	Lumbia District, Pagadian City	Date :	<b>October 16, 2024</b>
TIN :	766-316-313-00000	Mode of Procurement:	<b>NEGOTIATED PROCUREMENT – SMALL VALUE</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <a href="#">DepEd RO-IX, Balintawak, Pagadian City</a>			Delivery Term:		<a href="#">FOB Destination</a>
Date of Delivery: <a href="#">30 CD upon receipt of this PO</a>			Payment Term:		<a href="#">90 Days</a>
Stock No.	Unit	Item Description	Quantity	Unit cost	Total Amount
1	Piece	Tarpaulin (4x8 Feet)	10	500.00	5,000.00
2	Btls	BT 5000 (Magenta,Cyan,Yellow)	5	300.00	1,500.00
3	Btls	BT D60 (Black)	5	350.00	1,750.00
4	Box	Epson 003 Ink (Black, Yellow, Magenta, Cyan)	5	1,200.00	6,000.00
5	Ream	Bond Paper A4	50	180.00	9,000.00
6	Ream	Bond Paper Long	50	210.00	10,500.00
7	Piece	Certificate Holder (A4)	602	35.00	21,070.00
8	Box	Ballpoint Pen, Black (50pcs/box)	13	350.00	4,550.00
9	Piece	Expanded Envelope with Garter	508	20.00	10,160.00
10	Pack	Certificate Paper, A4, White (30/pack)	25	110.00	2,750.00
11	Bot	All-Purpose Glue (30ml)	10	15.00	150.00
12	Pack	Manila Paper(100pcs/pack)	9	400.00	3,600.00
13	Box	Permanent Marker (Black - 12pcs/box)	10	480.00	4,800.00
14	Bot	Permanent Ink Marker Refill(30ml)	10	45.00	450.00
15	Pack	Assorted Color Cartolina(10pcs/pck) - Blue/Green/Yellow/Pink/Purple/ Red/Orange/White/Neon Green	18	90.00	1,620.00
16	Piece	Clear Scotch Tape - 1"	45	20.00	900.00
17	Piece	Paper/Masking Tape - 1"	45	30.00	1,350.00
18	Piece	Stapler with remover HD-50R	9	160.00	1,440.00
19	Box	Staple Wire No. 35	9	50.00	450.00
20	Piece	Stainless Steel Scissor for Office-Heavy Duty(7 - 8.5 inches)	9	160.00	1,440.00
21	pc	Notebook (50 Leaves)	508	20.00	10,160.00
22	pck	Photo Paper (10pc/pack)	5	110.00	550.00
23	pck	Muti-purpose Paper(White/Long) 200Gsm(10pc/pck)	10	40.00	400.00
24	box	Crayons(8 colors)	45	30.00	1,350.00
25	pc	Plastic Storage Box 20Ltrs	5	600.00	3,000.00
26	pack	ID Card Plastic Holder(B4 Size - 106mmx155mm) 20pc/pack	32	213.00	6,816.00
27	pc	ID Sling(Green)	42	15.00	630.00
28	pc	ID Sling(Red)	41	15.00	615.00
29	pc	ID Sling(Blue)	508	15.00	7,620.00
30	pc	ID Sling(Yellow)	11	15.00	165.00

31	box	Binder Clips 2 inches Width (pc/box)	9	120.00	1,080.00
		<b>**This also serves as your Notice to Proceed</b>			
		Procurement of Supplies and Materials for the conduct of Training of Trainers on Literacy and Numeracy - Region 9 on November 10-19, 2024 at Pagadian City			
<b>Total Amount:</b>		<b>One Hundred Twenty Thousand Eight Hundred Sixty Six Pesos Only</b>			<b>₱120,866.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**RUTH L. FUENTES, CESO III**

Regional Director

Conforme:

Signature over Printed Name  
10/22/2024  
Date

Funds Available:

**WAREN Y. INDOC**

Accountant III

AL OBS No.:

Amount :

**₱120,866.00**

ORD-BAC-PO-2024-10-207



region9@depd.gov.ph  
(062) 945-3329 | 09482076710 | 09152475207  
www.depedro9.info | www.ro9-deped.com  
www.facebook.com/DEPEDREGION9  
Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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Republic of the Philippines  
**Department Of Education**  
Regional Office IX, Zamboanga Peninsula

October 16, 2024

**SAVER'S OFFICE & SCHOOL SUPPLIES TRADING**  
Lumbia District, Pagadian City

SUBJECT: **NOTICE OF AWARD**

Dear Sir/Madam:

Please be informed that the contract for the Procurement of Supplies and Materials for the conduct of Training of Trainers on Literacy and Numeracy - Region 9 on November 10-19, 2024 at Pagadian City with PO No. 2024-10-207 in the amount of One Hundred Twenty Thousand Eight Hundred Sixty Six Pesos Only (PHP 120,866.00) is hereby awarded to your establishment.

The quotation you have submitted was found to be the Lowest Calculated and Responsive Quotation and most advantageous to the government complying with all the requirements for eligibility."

Please affix your signature in the space provided below as indication of your acceptance of the award.

Very truly yours,

**RUTH L. FUENTES, CESO III**  
Regional Director

Conforme:

SAVER'S OFFICE & SCHOOL SUPPLIES TRADING

Date: 10/22/2024



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