



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

REQUEST FOR QUOTATION

Date: December 28, 2020
RFQ No.: 2020-12-222

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number (*required*): _____

The **Department of Education - Regional Office IX**, through its Bids and Awards Committee (BAC), intends to procure **For CLMD Office Supplies and Materials** in Accordance with **Section 53.9 (Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184:

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative **not later than January 6, 2021, 2:00 PM**. Along with your quotation/proposal, **kindly submit a copy of your PhilGEPS PLATINUM Certificate OR (for PhilGEPS Red Members) Mayor's/Business Permit & Income/Business Tax Return**.

A **notarized Omnibus Sworn Statement (GPPB-prescribed form)** will also be required to be submitted prior to award.

Open quotations may be submitted, manually or through facsimile or email at the address indicated below.

For any clarification, you may email us at bacregion9@gmail.com

SHEILA ROSE B. APIAG
BAC Chair



ORD-BAC-RFQ-2019-002

Regional Government Center
Balintawak, Pagadian City



bacregion9@gmail.com



(062) 215-3751
or 991-5875



(062) 991-1906-07
or 991-3115



SCP000499Q

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All Technical Specifications are mandatory, unless stated otherwise. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation(s) for the item(s) as follows:

PROCUREMENT PROJECT	APPROVED BUDGET FOR THE CONTRACT
CLMD Supplies and Materials	149,500.00

TECHNICAL SPECIFICATIONS: (Please check the box for the availability of the specifications)	YES	NO	REMARKS
Pre-paid wifi modem open line			
Digital AUDIO Recorder with USB			
Lavalier Omnidirectional condenser microphone			
PK-930HA Webcam Full HD 1080P, Auto focus Feature, Superior Low Light Performance, with Microphone Web Camera			
4 Port USB 3.0 Multi hub splitter expansion USB Hub for Desktop PC4, Laptop Adapter			
64 GB USB Flash Drives with OTG, USB			
Portable 3-AXIS Handheld Gimbal Stabilizer with Battery for Phone with Gimbal Case and action Camera Adapter			
DSLR Gimbal			
Boon Microphone with Stand with Transmitter			
Dynamic Microphone			
HDMI 10 meters			
HDMI Splitter 4 port			
Capture card			
Multimedia Computer Speaker at Midrange size at least 2.3kg with input sensitivity, master volume control, with bass reflection port			
Video Camera Recorder			
Water Dispenser			
6 Cubic Refrigerator			
Atleast 18 megapixel point and shoot camera			

*** nothing follows ***

Terms of Payment:

Payment shall be made through LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
 Account Number: _____
 Account Name: _____
 Branch: _____

YOUR QUOTATION:

Summary of Approved Budget				Offered Quotation			
Item	Qty.	Unit	Unit Price	Item	Qty.	Unit Price	Offered Quotation
Pre-paid wifi modem open line	4	pcs	2,500.00	Pre-paid wifi modem open line	4		
Digital AUDIO Recorder with USB	3	pcs	4,000.00	Digital AUDIO Recorder with USB	3		
Lavalier Omnidirectional condenser microphone	10	pcs	1,000.00	Lavalier Omnidirectional condenser microphone	10		
PK-930HA Webcam Full HD 1080P, Auto focus	6	pcs	2,000.00	PK-930HA Webcam Full HD 1080P, Auto focus	6		
4 Port USB 3.0 Multi hub splitter expansion USB	9	pcs	400.00	4 Port USB 3.0 Multi hub splitter expansion USB	9		
64 GB USB Flash Drives with OTG, USB	10	pcs	500.00	64 GB USB Flash Drives with OTG, USB	10		
Portable 3-AXIS Handheld Gimbal Stabilizer with Battery for Phone with Gimbal Case and action Camera Adapter	1	pc	8,000.00	Portable 3-AXIS Handheld Gimbal Stabilizer with Battery for Phone with Gimbal Case and action Camera Adapter	1		
DSLR Gimbal	1	pc	14,000.00	DSLR Gimbal	1		
Boon Microphone with Stand with Transmitter	1	pc	4,000.00	Boon Microphone with Stand with Transmitter	1		
Dynamic Microphone	3	pcs	3,000.00	Dynamic Microphone	3		
HDMI 10 meters	2	pcs	1,500.00	HDMI 10 meters	2		
HDMI Splitter 4 port	1	pc	1,000.00	HDMI Splitter 4 port	1		
Capture card	1	pc	3,000.00	Capture card	1		
Multimedia Computer Speaker at Midrange size at least 2.3kg with input sensitivity, master volume control, with bass reflection port	2	pcs	2,500.00	Multimedia Computer Speaker at Midrange size at least 2.3kg with input sensitivity, master volume control, with bass reflection port	2		
Video Camera Recorder	1	pc	14,950.00	Video Camera Recorder	1		
Water Dispenser	1	pc	9,950.00		1		
6 Cubic Refrigerator	1	pc	14,400.00	6 Cubic Refrigerator	1		
Atleast 18 megapixel point and shoot camera	1	pc	10,600.00	Atleast 18 megapixel pixel point and shoot camera	1		
						Total:	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation(s) must be *valid for a period of thirty (30) calendar days* from the date of submission.
3. Price quotation(s), to be denominated in Philippine peso include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative(s).
7. The item(s) shall be delivered according to the requirements specified in the Technical Specifications.
8. The Technical Working Group (TWG) shall have the right to inspect and/or test the item(s)/goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address(es)



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

CANVASS FORM

This is to certify that I have received from the canvasser of the DepEd RO-IX, Regional Government Center, Balintawak, Pagadian City, a copy of **RFQ No. 2020-12-222** dated **December 28, 2020** as indicated by my signature hereunder.

Bidder/Supplier/Dealer	Name	Signature	Date

I HEREBY CERTIFY THAT I HAVE DELIVERED A COPY OF **RFQ No. 2020-12-222** dated **December 28, 2020** to be opened on **January 6, 2021** to the above bidders/suppliers/dealers.

Canvasser



ORD-BAC-CAN-2019-002



Regional Government Center
Balintawak, Pagadian City



bacregion9@gmail.com



(062) 215-3751
or 991-5875



(062) 991-1906-07
or 991-3115



SCP000499Q

