



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

Date: February 4, 2025
 RFQ No.: 2025-01-021

Name of Company: _____
 Address: _____
 Name of Store/Shop: _____
 Address: _____
 TIN: _____
 PhilGEPS Registration Number (**required**): _____

The Department of Education - Regional Office IX, through its Bids and Awards Committee (BAC), intends to procure for Supplies for the conduct of 2025 Regional Schools Press Conference at Zamboanga City on March 5-7, 2025 in accordance with Section 53.9 NEGOTIATED PROCUREMENT – SMALL VALUE of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **2:00 PM, February 11, 2025**. Along with the quotation/proposal, kindly submit a copy of your PhilGEPS Registration Number and Mayor's/Business Permit.

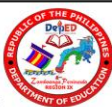
A valid **Certificate of PhilGEPS Registration** (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

A notarized **Omnibus Sworn Statement** (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, manually or through facsimile or email at the address indicated below.

For any clarification, you may email us at region9.bac@deped.gov.ph

DR. GREGORIO CYRUS R. ELEJORDE, CESO V
 BAC Chairman



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 Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

Doc. Ref. Code	RO-ASD-F051	Rev	00
Effectivity	11.23.2023	Page	1 of 1



Supplies for the conduct of 2025 Regional Schools Press Conference at Zamboanga City on March 5-7, 2025	ABC	₱414,450.00
BIDDER'S STATEMENT OF COMPLIANCE		Please fill up with either: "Comply" or "Not Comply"
TECHNICAL SPECIFICATIONS		
TECHNICAL SPECIFICATIONS: (Please check the box for the availability of the specifications)	STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")	REMARKS: Offered Technical Specifications / Services
Customized Gold Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm		
Customized Silver Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm		
Customized Bronze Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm		
100 pieces 90 GSM, short, specialty/board certificate paper, cream		
Customized Plaques 8 inches height 6mm thick Wood base		
Customized trophies 10 inches height		
Customized trophies 12 inches height		
Customized trophies 14 inches height		
Customized trophies 16 inches height		
Customized trophies 18 inches height		
Customized trophies 20 inches height		
Customized trophies 22 inches height		
Customized trophies 24 inches height		
Tarpaulin (8ft x 5ft)		
High vocal quality, rechargeable dual channel wireless receiver with bluetooth microphone		
1500 watts speaker (tower)		
Certificate holder/ jacket (letter size, red)		

Statue of Excellence on Campus Journalism (customized, wood design, 5 ft in height, diameter not lower than 600cm)		
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*** nothing follows ***

Terms of Payment:

Payment shall be made through LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
 Account Number: _____
 Account Name: _____
 Branch: _____

YOUR QUOTATION:

Summary of Approved Budget				Offered Quotation			
Item	Qty.	Unit	Unit Price	Item	Qty.	Unit Price	Total
Customized Gold Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm	260	pieces	100.00	Customized Gold Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm	260		
Customized Silver Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm	260	pieces	100.00	Customized Silver Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm	260		
Customized Bronze Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm	260	pieces	100.00	Customized Bronze Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 RSPC printed Length: 40 inches atleast Width: 2.5cm	260		
100 pieces 90 GSM, short, specialty/board certificate paper, cream	20	packs	500.00	100 pieces 90 GSM, short, specialty/board certificate paper, cream	20		
Customized Plaques 8 inches height 6mm thick Wood base	400	pieces	500.00	Customized Plaques 8 inches height 6mm thick Wood base	400		
Customized trophies 10 inches height	4	pieces	700.00	Customized trophies 10 inches height	4		
Customized trophies 12 inches height	4	pieces	800.00	Customized trophies 12 inches height	4		
Customized trophies 14 inches height	10	pieces	900.00	Customized trophies 14 inches height	10		

Customized trophies 16 inches height	10	pieces	1,000.00	Customized trophies 16 inches height	10		
Customized trophies 18 inches height	10	pieces	1,100.00	Customized trophies 18 inches height	10		
Customized trophies 20 inches height	6	pieces	1,200.00	Customized trophies 20 inches height	6		
Customized trophies 22 inches height	6	pieces	1,300.00	Customized trophies 22 inches height	6		
Customized trophies 24 inches height	6	pieces	1,400.00	Customized trophies 24 inches height	6		
Tarpaulin (8ft x 5ft)	3	pieces	800.00	Tarpaulin (8ft x 5ft)	3		
High vocal quality, rechargeable dual channel wireless receiver with bluetooth microphone	1	pair	6,000.00	High vocal quality, rechargeable dual channel wireless receiver with bluetooth microphone	1		
1500 watts speaker (tower)	1	piece	22,000.00	1500 watts speaker (tower)	1		
Certificate holder/ jacket (letter size, red)	250	pieces	45.00	Certificate holder/ jacket (letter size, red)	250		
Statue of Excellence on Campus Journalism (customized, wood design, 5 ft in height, diameter not lower than 600cm)	1	piece	25,400.00	Statue of Excellence on Campus Journalism (customized, wood design, 5 ft in height, diameter not lower than 600cm)	1		
						Total:	
*** nothing follows ***							

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation(s) must be *valid for a period of thirty (30) calendar days* from the date of submission.
3. Price quotation(s), to be denominated in Philippine peso include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative(s).
7. The item(s) shall be delivered according to the requirements specified in the Technical Specifications.
8. The Technical Working Group (TWG) shall have the right to inspect and/or test the item(s)/goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

CANVASS FORM

This is to certify that I have received from the canvasser of the DepEd RO-IX, Regional Government Center, Balintawak, Pagadian City, a copy of **RFQ No. 2025-01-021** dated **February 4, 2025** as indicated by my signature hereunder.

Bidder/Supplier/Dealer	Name	Signature	Date

I HEREBY CERTIFY THAT I HAVE DELIVERED A COPY OF **RFQ No. 2025-01-021** dated **February 4, 2025** to be opened on **February 11, 2025** to the above bidders/suppliers/dealers.

ARSENIA S. SAGARAY
 Canvasser