



Republic of the Philippines  
**Department of Education**  
**REGIONAL OFFICE IX- ZAMBOANGA PENINSULA**

Date: August 12, 2025  
RFQ No.: 2025-08-248

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Store/Shop: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number (**required**): \_\_\_\_\_

The Department of Education - Regional Office IX, through its Bids and Awards Committee (BAC), intends to procure for Procurement of Various Parts for the Motor Vehicle of DepEd RO-IX in accordance with Section 53.9 NEGOTIATED PROCUREMENT – SMALL VALUE of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **1:30 PM, August 18, 2025**. Along with the quotation/proposal, kindly submit a copy of your PhilGEPS Registration Number and Mayor's/Business Permit.

A valid **Certificate of PhilGEPS Registration** (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

A notarized **Omnibus Sworn Statement** (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, manually or through facsimile or email at the address indicated below.

For any clarification, you may email us at [region9.bac@deped.gov.ph](mailto:region9.bac@deped.gov.ph)

**DR. GREGORIO CYRUS R. ELEJORDE, CESO V**  
BAC Chairman



[region9@deped.gov.ph](mailto:region9@deped.gov.ph)

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[www.depedro9.info](http://www.depedro9.info) | [www.ro9-deped.com](http://www.ro9-deped.com)

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Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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Procurement of Various Parts for the Motor Vehicle of DepEd RO-IX	ABC	₱266,250.00
BIDDER'S STATEMENT OF COMPLIANCE		Please fill up with either: “Comply” or “Not Comply”
TECHNICAL SPECIFICATIONS		
TECHNICAL SPECIFICATIONS: (Please check the box for the availability of the specifications)	STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")	REMARKS: Offered Technical Specifications / Services
Parts		
Shock Absorber (Rear Side)		
TOYOTA HI-ACE (A9 Y209)		
TOYOTA HI-ACE (PO F340)		
TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209)		
TOYOTA HI-ACE (A9Y-209)		
TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209)		
TOYOTA HI-ACE (SND- 8560)		
TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209)		
TOYOTA AVANZA ( A9H-819)		
TOYOTA HI-ACE (P5 Y896)		
Wheel Cylinder		
Finder Liner		
TOYOTA AVANZA		
HeadLight Assembly		
Upper Arm Assembly		
Lower Ball Joint		
Lower Arm Bushing Big		
Lower Arm Bushing Small		
Stabilizer Bar Bushing		
Stabilizer Link		
Rack End		
Tie Rod End		
TOYOTA INNOVA		
Seat Belt		
TOYOTA HI-ACE VAN ( SND-8560)		
LABOR		
Repalce Schock Absorber		
Replace Wheel Cylinder (Avanza)		
Replace Seat Belt (Hi-Ace Van SND-8560)		
Replace head light (Innova)		
Replacement Upper Arm Assembly (Innova)		
Replacement Tie Rod End LR (Innova)		
Replacement Rack End (Innova)		
Replacement Lower Ball Joint (Innova)		

Replacement Stabilizer Bar Bushing (Innova)		
Replacement Stabilizer Link (Innova)		
Replacement Lower Arm Bushing (Innova)		
Wheel Align ( Complete) (Innova)		
Press Machine Shop (Innova)		
Body Repaint w/ Logo (Innova)		
LABOR & MATERIALS		
Upholstery of Flooring		
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (PO F340) TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (A9Y-209) TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (SND- 8560) TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209) TOYOTA AVANZA ( A9H-819) TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209) TOYOTA INNOVA (092006) TOYOTA HI-ACE (P5 Y896)		
MITSUBISHI STRADA (B6T-490)		
Upholstery of Headrest		
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (PO F340) TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (SND- 8560) TOYOTA HI-ACE (P5 Y896)		
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (A9Y-209) TOYOTA HI-ACE (P5 Y896)		

\*\*\* nothing follows \*\*\*

Terms of Payment:

Payment shall be made through LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution:

Account Number:

Account Name:

Branch:

YOUR QUOTATION:							
Summary of Approved Budget				Offered Quotation			
Item	Qty.	Unit	Unit Price	Item	Qty.	Unit Price	Total
Parts				Parts			
Shock Absorber (Rear Side)	8		3,850.00	Shock Absorber (Rear Side)	8		

TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (PO F340) TOYOTA HI-ACE (P5 Y896)		Pc/s		TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (PO F340) TOYOTA HI-ACE (P5 Y896)			
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (A9Y-209) TOYOTA HI-ACE (P5 Y896)				TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (A9Y-209) TOYOTA HI-ACE (P5 Y896)			
TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (SND- 8560) TOYOTA HI-ACE (P5 Y896)				TOYOTA HI-ACE (A9 Y209) TOYOTA HI-ACE (SND- 8560) TOYOTA HI-ACE (P5 Y896)			
TOYOTA HI-ACE (A9 Y209) TOYOTA AVANZA ( A9H-819) TOYOTA HI-ACE (P5 Y896)				TOYOTA HI-ACE (A9 Y209) TOYOTA AVANZA ( A9H-819) TOYOTA HI-ACE (P5 Y896)			
Wheel Cylinder	1	Pc/s	5,250.00	Wheel Cylinder	1		
Finder Liner	2	Pc/s	7,500.00	Finder Liner	2		
<b>TOYOTA AVANZA</b>				<b>TOYOTA AVANZA</b>			
HeadLight Assembly	1	Unit/s	3,600.00	HeadLight Assembly	1		
Upper Arm Assembly	2	Pc/s	7,500.00	Upper Arm Assembly	2		
Lower Ball Joint	2	Pc/s	1,750.00	Lower Ball Joint	2		
Lower Arm Bushing Big	2	Pc/s	950.00	Lower Arm Bushing Big	2		
Lower Arm Bushing Small	2	Pc/s	1,050.00	Lower Arm Bushing Small	2		
Stabilizer Bar Bushing	2	Pc/s	750.00	Stabilizer Bar Bushing	2		
Stabilizer Link	2	Pc/s	1,750.00	Stabilizer Link	2		
Rack End	2	Pc/s	1,850.00	Rack End	2		
Tie Rod End	2	Pc/s	1,450.00	Tie Rod End	2		
<b>TOYOTA INNOVA</b>				<b>TOYOTA INNOVA</b>			
Seat Belt	2	Pcs	1,500.00	Seat Belt	2		
<b>TOYOTA HI-ACE VAN ( SND-8560)</b>				<b>TOYOTA HI-ACE VAN ( SND-8560)</b>			
LABOR				LABOR			
Repalce Schock Absorber	8	Pcs	550.00	Repalce Schock Absorber	8		
Replace Wheel Cylinder (Avanza)	2	Pcs	350.00	Replace Wheel Cylinder (Avanza)	2		
Replace Seat Belt (Hi-Ace Van SND-8560)	2	Pcs	750.00	Replace Seat Belt (Hi-Ace Van SND-8560)	2		
Replace head light (Innova)	1	Pc	850.00	Replace head light (Innova)	1		
Replacement Upper Arm Assembly (Innova)	2	Pcs	750.00	Replacement Upper Arm Assembly (Innova)	2		
Replacement Tie Rod End LR (Innova)	2	Pcs	450.00	Replacement Tie Rod End LR (Innova)	2		
Replacement Rack End (Innova)	2	Pcs	450.00	Replacement Rack End (Innova)	2		
Replacement Lower Ball Joint (Innova)	2	Pcs	750.00	Replacement Lower Ball Joint (Innova)	2		
Replacement Stabilizer Bar Bushing (Innova)	1	Pc	350.00	Replacement Stabilizer Bar Bushing (Innova)	1		
Replacement Stabilizer Link (Innova)	2	Pcs	450.00	Replacement Stabilizer Link (Innova)	2		
Replacement Lower Arm Bushing (Innova)	2	Pcs	450.00	Replacement Lower Arm Bushing (Innova)	2		
Wheel Align ( Complete) (Innova)	1	Pc	1,800.00	Wheel Align ( Complete) (Innova)	1		
Press Machine Shop (Innova)	1	Pc	4,500.00	Press Machine Shop (Innova)	1		

[illegible]

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation(s) must be *valid for a period of thirty (30) calendar days* from the date of submission.
3. Price quotation(s), to be denominated in Philippine peso include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative(s).
7. The item(s) shall be delivered according to the requirements specified in the Technical Specifications.
8. The Technical Working Group (TWG) shall have the right to inspect and/or test the item(s)/goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

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Signature over Printed Name

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Position/Designation

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Office Telephone No.

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Fax/Mobile No.

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Email Address

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Republic of the Philippines  
**Department of Education**  
**REGIONAL OFFICE IX- ZAMBOANGA PENINSULA**

## CANVASS FORM

This is to certify that I have received from the canvasser of the DepEd RO-IX, Regional Government Center, Balintawak, Pagadian City, a copy of **RFQ No. 2025-08-248** dated **August 12, 2025** as indicated by my signature hereunder.

Bidder/Supplier/Dealer	Name	Signature	Date

I HEREBY CERTIFY THAT I HAVE DELIVERED A COPY OF **RFQ No. 2025-08-248**  
dated **August 12, 2025** to be opened on **August 18, 2025** to the above  
bidders/suppliers/dealers.

**ARSENIA S. SAGARAY**  
Canvasser



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