



Republic of the Philippines  
**Department of Education**  
**REGIONAL OFFICE IX- ZAMBOANGA PENINSULA**

Date: September 30, 2025  
RFQ No.: 2025-09-296

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Store/Shop: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number (**required**): \_\_\_\_\_

The Department of Education - Regional Office IX, through its Bids and Awards Committee (BAC), intends to procure for Supplies and materials for the conduct of 2025 National Children's Month Regional Celebration cum LRP on Wheels on November 24, 2025 in accordance with Section 53.9 NEGOTIATED PROCUREMENT – SMALL VALUE of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **1:30 PM, October 7, 2025**. Along with the quotation/proposal, kindly submit a copy of your PhilGEPS Registration Number and Mayor's/Business Permit.

A valid **Certificate of PhilGEPS Registration** (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

A notarized **Omnibus Sworn Statement** (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, manually or through facsimile or email at the address indicated below.

For any clarification, you may email us at [region9.bac@deped.gov.ph](mailto:region9.bac@deped.gov.ph)

**DR. GREGORIO CYRUS R. ELEJORDE, CESO V**  
BAC Chairman



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Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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Supplies and materials for the conduct of 2025 National Children's Month Regional Celebration cum LRP on Wheels on November 24, 2025				ABC		P84,280.00	
BIDDER'S STATEMENT OF COMPLIANCE						Please fill up with either: "Comply" or "Not Comply"	
TECHNICAL SPECIFICATIONS							
TECHNICAL SPECIFICATIONS: (Please check the box for the availability of the specifications)				STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")		REMARKS: Offered Technical Specifications / Services	
Statement Tote Bag with printed 2025 NCM Helpline of ROIX and w/ zipper							
Tarp (4ftxft)							
Foam Floor Puzzle Play Mat (30cmx30cm)							
Rugby ( 300ml)							
Premium Minky Fabric (17.7 inches by 19.7 inches.) Colors: 1. Amber – 15 pcs 2. Turquoise – 5 pcs 3. Black – 10 pcs							
Cutter LARGE (18mm blade)							
220 Grit Sandpaper							
White polo shirt with LRPO Logo printed on the right side Size: LARGE							
Shorts color navy blue #00004D							
Belt Obsidian size 7.5x5.5 inches							
White socks							
Balloons Size: 12" Colors: Light blue – 10pcs Dark blue - 10pcs White - 10pcs							
Balloon pump							
*** nothing follows ***							
<b>Terms of Payment:</b> Payment shall be made through LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.							
<b>Payment Details:</b> Banking Institution: _____ Account Number: _____ Account Name: _____ Branch: _____							
YOUR QUOTATION:							
Summary of Approved Budget				Offered Quotation			
Item	Qty.	Unit	Unit Price	Item	Qty.	Unit Price	Total
Statement Tote Bag with printed 2025 NCM Helpline of ROIX and w/ zipper	250	pc	300.00	Statement Tote Bag with printed 2025 NCM Helpline of ROIX and w/ zipper	250		
Tarp (4ftxft)	2	pc	1,090.00	Tarp (4ftxft)	2		
Foam Floor Puzzle Play Mat (30cmx30cm)	3	pack	250.00	Foam Floor Puzzle Play Mat (30cmx30cm)	3		
Rugby ( 300ml)	3	bottle	100.00	Rugby ( 300ml)	3		
Premium Minky Fabric (17.7 inches by 19.7 inches.) Colors: 1. Amber – 15 pcs 2. Turquoise – 5 pcs 3. Black – 10 pcs	30	pc	150.00	Premium Minky Fabric (17.7 inches by 19.7 inches.) Colors: 1. Amber – 15 pcs 2. Turquoise – 5 pcs 3. Black – 10 pcs	30		
Cutter LARGE (18mm blade)	2	pc	50.00	Cutter LARGE (18mm blade)	2		
220 Grit Sandpaper	1	pack	200.00	220 Grit Sandpaper	1		
White polo shirt with LRPO Logo printed on the right side Size: LARGE	1	pc	350.00	White polo shirt with LRPO Logo printed on the right side Size: LARGE	1		
Shorts color navy blue #00004D	1	pc	320.00	Shorts color navy blue #00004D	1		
Belt Obsidian size 7.5x5.5 inches	1	pc	250.00	Belt Obsidian size 7.5x5.5 inches	1		
White socks	1	pair	50.00	White socks	1		
Balloons Size: 12" Colors: Light blue – 10pcs Dark blue - 10pcs White - 10pcs	30	pc	8.00	Balloons Size: 12" Colors: Light blue – 10pcs Dark blue - 10pcs White - 10pcs	30		
Balloon pump	2	pc	20.00	Balloon pump	2		
						<b>Total:</b>	
*** nothing follows ***							

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation(s) must be *valid for a period of thirty (30) calendar days* from the date of submission.
3. Price quotation(s), to be denominated in Philippine peso include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative(s).
7. The item(s) shall be delivered according to the requirements specified in the Technical Specifications.
8. The Technical Working Group (TWG) shall have the right to inspect and/or test the item(s)/goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

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Signature over Printed Name

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Position/Designation

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Office Telephone No.

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Fax/Mobile No.

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Email Address

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Republic of the Philippines  
**Department of Education**  
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

## CANVASS FORM

This is to certify that I have received from the canvasser of the DepEd RO-IX, Regional Government Center, Balintawak, Pagadian City, a copy of **RFQ No. 2025-09-296** dated **September 30, 2025** as indicated by my signature hereunder.

Bidder/Supplier/Dealer	Name	Signature	Date

I HEREBY CERTIFY THAT I HAVE DELIVERED A COPY OF **RFQ No. 2025-09-296**  
dated **September 30, 2025** to be opened on **October 7, 2025** to the above  
bidders/suppliers/dealers.

**ARSENIA S. SAGARAY**  
Canvasser